

**Workforce Investment Board of Will County
December 13, 2021 Minutes**

BOARD MEMBERS

Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Dana Bradley	X		Rita Herrick	X		Jim Rink	X	
Herb Brooks	X		Carlos Interrial	X		Gerardo Ruiz		X
Jayme Cain	X		Kraig Kistingner	X		Suzanne Sallay		X
Rocky Caylor		X	Paul Lauridsen	X		Diana Sharpe	X	
David Conterio		X	Cornell Lurry	X		Michele Stiff	X	
Gloria Dollinger	X		Damien McDonald	X		Ben Stortz	X	
Beth Gonzalez	X		Judy Mitchell	X		James Tromp	X	
Doc Gregory	X		Pat Mudron	X		Kurt Trost	X	
John Greuling		X	Mike Paone	X		Shawn Walsh		X
Linda Guerrero	X		Josh Potter	X				
Maribeth Hearn	X		Andy Rico		X			

STAFF

Sue Davinger	Caroline Portlock		
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GUESTS

Lisa Borelli	Larry Fitzpatrick	Mary Gajcak	Scott Kettman	Dan Perusich
Nick Palmer	Brittany Dougherty	Kelly Lapetino	Joely Pope	Julio Rodriguez
Reagan Walsh				

* Per the Governor's Executive Order, this meeting was held virtually using Webex platform.

Welcome and Introductions –Gonzalez called the meeting to order.

Presentation – Brittany Dougherty, Joely Pope and Reagan Walsh of Thomas P. Miller and Associates presented findings of the Comprehensive Compensation Report as found in packet.

Minutes - Minutes of the October 18, 2021 meeting were approved on a motion by Kistingner; seconded by Interrial. Motion carried on a unanimous roll call vote.

PY21 MOU Revisions – Formatting corrections to the PY21 MOU Report were approved on a motion by Stiff; seconded by Herrick. Motion carried on a unanimous roll call vote

WIB Slate of Officers – Officers for the Workforce Investment Board and Committees were approved as recommended on a motion by Dollinger; seconded by Hearn. Motion carried on a unanimous roll call vote.

Training Program Certification and Recertification – Two new programs submitted by Governors State University, and one new program submitted by Lewis University were approved on a motion by Lauridsen; seconded by Cain. Motion carried on a unanimous roll call vote with Herrick abstaining.

Reports / Committee Updates

Workforce Center Report: One Stop Operator Report – Michelle Stiff

- Highlights of the written report found in the meeting packet include:
 - Of the 411 job seekers that visited the Workforce Center in October and November, 39 were eligible to receive Career Scholarships
 - The Job Fair for Individuals with Disabilities, which collaborated with Joliet Regional Chamber of Commerce and Joliet Township High School drew 17 vendors and over 100 visitors. A State Agency Career Fair for IDES and IDOC had 8 agencies and 71 job seekers.
 - Business Services hosted a webinar with JJC Apprenticeship Program on November 18th with 37 attendees.

Communications Committee Report - Mudron

- The Committee examined analytics related to the PY20 Service Analysis Report, Will Works Podcast and Business Connections Newsletter
- Discussed distribution for the IWP e-magazine Award Recipients and Business Services Presentation Packet
- Announced that Morissa Glomb, has been hired as Career Outreach Specialist

Program Operations Committee Report – Stiff

- Diana Sharpe has been made co-chair of the committee
- Portlock and Diana Sharpe attended a meeting hosted by the Illinois Manufacturers' Association (IMA) to discuss a variety of ideas and strategies

System and Trends Committee Report – Interrial

- Reports reviewed include OJT and Business Grants Summary

On the Radar

- Memorandum of Understanding PY22
 - PY22 Memorandum of Understanding (MOU) – pre-planning form due by 12/31/21
 - Report of Outcomes due by April 15, 2022
 - Partner negotiations amending MOU narrative and budget –February-April 2022
 - Final MOU signed with one-stop operating budget – due by June 30, 2022
- Local and Regional Plans
 - Thomas P. Miller and Associates will update local and regional plans.
 - Plans posted for public comment (30 days) by November 30, 2021
 - Regional and Local Plans finalized and submitted to the Governor by March 31, 2022
 - State Review on June 30, 2022
- One-Stop Operator RFP
 - Released February 7, 2022
 - Due March 8, 2022
 - Board Action April 11, 2022
 - OSO Contract begins July 1, 2022

Any additional announcements or events may be emailed to Sue Davinger to be sent to the Board at the end of the week.

With no further business or public comment, the meeting was adjourned on a motion by Kistingner, seconded by Hearn. The next meeting of the Workforce Investment Board is scheduled for Monday, February 14, 2022.