

**Workforce Investment Board of Will County
October 18, 2021 Minutes**

BOARD MEMBERS								
Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Herb Brooks	X		Carlos Interrial	X		Gerardo Ruiz		X
Jayne Cain Casimere	X		Kraig Kistingner	X		Suzanne Sallay	X	
Rocky Caylor		X	Paul Lauridsen	X		Diana Sharpe	X	
David Conterio		X	Cornell Lurry	X		Michele Stiff	X	
Gloria Dollinger	X		Damien McDonald	X		Ben Stortz		X
Beth Gonzalez	X		Judy Mitchell	X		James Tromp	X	
Doc Gregory		X	Pat Mudron	X		Kurt Trost	X	
John Greuling	X		Mike Paone	X		Shawn Walsh	X	
Linda Guerrero	X		Josh Potter	X				
Maribeth Hearn	X		Andy Rico	X				
Rita Herrick		X	Jim Rink	X				
STAFF								
Sue Davinger	Caroline Portlock							
GUESTS								
Mary Gajcak	Monica Lowe		Dan Perusich					

* Per the Governor's Executive Order, this meeting was held virtually using Webex platform.

Welcome and Introductions –Gonzalez called the meeting to order.

Minutes - Minutes of the August 9, 2021 meeting were approved on a motion by Lauridsen; seconded by Kistingner. Motion carried on a unanimous roll call vote.

New Business

Caroline Portlock

Business Liaison Position

- In order to achieve a cohesive Business Services effort, Mary Gajcak has moved from WIB to the Workforce Services Division, reporting to Scott Kettman.

Title II – Adult Education Change

- Michele Smith has resigned from Joliet Junior College. JJC will identify a replacement soon.

Reports / Committee Updates

Workforce Center Report: One Stop Operator Report – Michelle Stiff

- Highlights of the written report found in the meeting packet include:
 - The Mobile Workforce Center has added Joliet Junior College and New Lenox Public Library to its schedule. Discussion is underway towards adding the Will County Courthouse as a location.
 - Job-Fair-in-a-Bag will now be available to customers every day, and updated weekly.
 - Career Planners will host various new workshops with updated titles, descriptions and content.
 - A job fair for people with disabilities will take place at JTHS on November 2nd from 4-6 pm.
 - One Stop Partner Joliet Junior College has returned to WCWC for 1 day a week: IDES has returned to their separate Joliet location and will take clients by appointment only.

Communications Committee Report - Mudron

- The Will Works Podcast is now promoted on PACE buses.
- The next webinar for local employers coincides with National Apprenticeship Week and will highlight JJC's apprenticeship program.
- Service Analysis for PY20 has been released/distributed.
- Illinois Workforce Partnership will recognize award recipients in an eMagazine, published later this quarter.

Program Operations Committee Report – Portlock

- Lowe presented the Adult and Dislocated Workers Report and Career Certified/Work Readiness Report as they appear in the packet.
- Portlock presented the Occupational Skills report as it appears in packet, including two success stories highlighting Brittany and Nick.

System and Trends Committee Report – Interrial

- Reports reviewed include:
 - On-the-Job Training Report - September 2021
 - Business Grants Summary – October 2021
- IWT Grant Application: A motion to approve Incumbent Worker Training (IWT) application by Infinity Medical Repair LLC of Mokena, IL for the amount of \$12,025 was made by Sallay; seconded by Stiff. Motion carried by unanimous roll call vote
- Program Re-certification: A motion to approve a recertification due to tuition change by Mitchell, seconded by McDonald. Motion carried by unanimous roll call vote.

Updates/Announcements

- Reopening Plan – Portlock reported the findings of US Department of Labor’s COVID-19 Recovery and Reemployment Readiness Consultation with LWIA 7 and our own center, LWIA 10. They determined the readiness level of our center as ready in 24 of 24 areas assessed. They also identified a number of ‘best practices’ from WSD which will be shared with centers across the State.
- Demand Occupations State List: The Illinois State list continues to receive petitions for waivers to the newly condensed demand occupations listing. While waiting for a finalized comprehensive listing, we are continuing to provide services to clients.
- Comprehensive Compensation Survey/Report: The Will County and GLK Workforce boards continue to work with local businesses to determine best practices for acquisition and retention of employees, including compensation, benefits, etc. Results will be reported at the December 13, 2021 WIB meeting.

The Board thanks Monica Lowe for her years of dedicated services at Workforce Services, and congratulates her on her new position as Director of Kankakee Workforce Services.

Any additional announcements or events may be emailed to Sue Davinger to be sent to the Board at the end of the week.

With no further business or public comment, the meeting was adjourned on a motion by Mitchell, seconded by Kistingner. The next meeting of the Workforce Investment Board is scheduled for Monday, December 13, 2021.