

**Workforce Investment Board of Will County
August 9, 2021 Minutes**

BOARD MEMBERS								
Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Herb Brooks		X	Carlos Interrial	X		Gerardo Ruiz		X
Jayme Cain Casimere		X	Kraig Kistingner	X		Suzanne Sallay		X
Rocky Caylor		X	Paul Lauridsen	X		Diana Sharpe		X
David Conterio	X		Cornell Lurry	X		Michele Smith	X	
Gloria Dollinger	X		Damien McDonald		X	Michele Stiff	X	
Beth Gonzalez	X		Judy Mitchell		X	Ben Stortz		X
Doc Gregory	X		Pat Mudron	X		James Tromp	X	
John Greuling	X		Mike Paone	X		Kurt Trost	X	
Linda Guerrero	X		Josh Potter	X		Shawn Walsh	X	
Maribeth Hearn	X		Andy Rico		X			
Rita Herrick	X		Jim Rink	X				
STAFF								
Sue Davinger	Mary Gajcak	Caroline Portlock						
GUESTS								
Larry Fitzpatrick	Scott Kettman	Monica Lowe	Dan Perusich (E&ES)	Nick Palmer				

* Per the Governor's Executive Order, this meeting was held virtually using Webex platform.

Welcome and Introductions –Gonzalez called the meeting to order.

Minutes - Minutes of the June 14, 2021 meeting were approved on a motion by Kistingner; seconded by Dollinger. Motion carried on a unanimous roll call vote.

Reports / Committee Updates

Workforce Center Report: One Stop Operator Report – Stiff

Workforce Center

- Stiff gave highlights of the written report found in the meeting packet. These include:
 - August 3rd Resource Fair that took place at the Workforce Center. Roughly 110 guests attended, 91 services were received, and two people received jobs.
 - The hybrid model for providing services will continue.
 - An evaluation of how customers are hearing about WCWC has begun

Business Services

- The Business Services Team will present the next in-person Business Services webinar in November/December.
- The Regional Business Services Team will meet August 10th with IMEC Employer Panel Presentation/Discussion
- The Mobile Workforce Center has released its Fall schedule.

Communications Committee Report - Mudron

- The Business Services Team has received two new members, Mayela Guerrero from IDES and Michele Velez of IDES/DRS.
- The Business Connections newsletter is disseminated to Will County businesses – will be released this month
- The new Will Work Podcast is broadcast approximately every three weeks. Episodes 3 and 4 are now in production.
- Next Communications Committee meeting: October 19, 2021

Program Operations Committee Report – Portlock

- The Program Operations Committee has expanded the scope of oversight of the former Youth Counsel, and includes all programs provided by Workforce Services Division Title I.
 - Lowe presented the Adult and Dislocated Workers Report and Career Certified/Work Readiness Report as they appear in the packet.
 - High School Equivalency/Academic Skills Youth Program will no longer be offered at the Workforce Center, and will now be available at Joliet Junior College. Lowe presented the PY20 Report.
 - Michelle Stiff will serve as co-chair of the committee, and one other will be identified.

System and Trends Committee Report – Interrial

- The On-the-Job Training Report for PY2020 was presented as it appears in the packet.
- The Business Grants Layoff Aversion Emergency Assistance Grant report was presented as it appears in the packet.
- The Business Grants – PY21 Incumbent Worker Training Grants report was presented as it appears in the packet.
- A motion to approve Incumbent Worker Training (IWT) application by Therafin Corporation of Frankfort, IL for the amount of \$8,495 was made by Greuling; seconded by Stiff. Motion carried by unanimous roll call vote
- Programs submitted for new certification and also by Governors State University for recertification were approved for the Illinois State list on a motion by Hearn, seconded by Stiff. Motion carried by unanimous roll call vote.

New Business

Workforce Investment Board Recertifications - Portlock

- Board Certification is to be submitted to the State (DCEO) in September. Portlock reviewed the process for each member to follow for recertification.

Demand Occupations List - Portlock

- Portlock introduced changes to the Demand Occupations list in Illinois. The list will no longer be determined by region, but at the State level. Will County WIB and Region 4 will attempt to negotiate with the State to reinstate deleted occupations that are critical to our region.

Comprehensive Compensation and Benefits Report - Portlock

- Portlock reported that an RFP for the creation of the Comprehensive Compensation & Benefits Survey and Report has been released. A presentation will be made at the December 2021 WIB meeting.

Announcements

Any additional announcements or events may be emailed to Sue Davinger to be sent to the Board at the end of the week.

With no further business or public comment, the meeting was adjourned on a motion by Dollinger, seconded by Hearn. The next meeting of the Workforce Investment Board is scheduled for Monday, October 18, 2021 (third Monday).