

Program Operations Committee
 Workforce Investment Board of Will County
 Location: via WebEx
April 20, 2022 Minutes

Council Members					
Name	Present	Absent	Name	Present	Absent
Lisa Borrelli	X		Dan Perusich	X	
Gloria Dollinger	X		Michelle Sebasco	X	
Beth Gonzalez		X	Diana Sharpe	X	
Maribeth Hearn		X	Michelle Stiff	X	
Neal Kauffman		X	Ben Stortz	X	
Elizabeth Kaufman	X		Kurt Trost	X	
Kraig Kistingner	X		Shawn Walsh	X	
Keri Peter	X				
Staff and Guests					
Caroline Portlock	Susan Davinger				

Welcome

Michelle Stiff called the meeting to order.

Minutes

The minutes of the January 19, 2022 meeting were approved on a motion by Kistingner, seconded by Sharpe. Motion carried.

Programs:

Adult & Dislocated Worker Enrollments Report

Borrelli presented the Adult and Dislocated Worker Program enrollments noting new procedures added to Eligibility Training that have proven beneficial to the process. Classes will added, including one night class.

Career Scholarships Report

Peter presented an overview of the Work-Ready / Career Certified / Career Scholarships Program and current enrollments. She noted that the model for the program is a one week, virtual mornings with one in-person day for assessments. Program identifies barriers to employment, and allows students to work independently.

Connect to Your Future (Youth) Report

Peter presented the Youth Program report noting that JJC will meet contracted number of students by end of Program Year.

Gaps Analysis Discussion:

Discussion regarding use of data to identify gaps in reaching and tracking potential customers ensued.

Success Story:

- Peter shared the success of Hunter Lash

Public Comments – none

Dollinger motioned to adjourn, seconded by Kistingner. Carried

Next Meeting: The next quarterly meeting of the Program Operations Committee will be July 20, 2022 at 7:30 am.