

**Workforce Investment Board of Will County  
April 11, 2022 Minutes**

BOARD MEMBERS								
Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Dana Bradley		X	Rita Herrick	X		Andy Rico		X
Herb Brooks	X		Carlos Interrial	X		Jim Rink		X
Jayme Cain	X		Kraig Kistingner	X		Gerardo Ruiz		X
Rocky Caylor		X	Paul Lauridsen	X		Suzanne Sallay		X
David Conterio	X		Cornell Lurry		X	Diana Sharpe		X
Gloria Dollinger	X		Damien McDonald		X	Michele Stiff	X	
Beth Gonzalez		X	Judy Mitchell	X		Ben Stortz	X	
Doc Gregory	X		Pat Mudron	X		James Tromp	X	
Linda Guerrero	X		Mike Paone	X		Kurt Trost		X
Maribeth Hearn	X		Josh Potter	X		Shawn Walsh	X	
STAFF								
Sue Davinger	Caroline Portlock							
GUESTS								
Lisa Borelli	Larry Fitzpatrick	Scott Kettman	Dain Meza-Gotto	Dan Perusich				
Keri Peter								

**Welcome and Introductions** –Vice Chair Kistingner called the meeting to order.

**Meeting Action Items**

- **Minutes** of the February 14, 2022 meeting were approved on a motion by Mitchell; seconded by Stortz.
- **One Stop Operator RFP** – the scope of work and two proposals received were discussed. The One Stop Operator contract was awarded to Workforce Services Division of Will County on a motion by Tromp, seconded by Brooks. Stiff abstained
- **Training Program Certifications and Recertifications** as presented were approved on a motion by Stiff, seconded by Conterio.
- **IWT Grant Application** - Application by MRC Polymers to train 17 employees for a cost of \$11,860 was approved on a motion by Mitchell, seconded by Stortz.
- **PY21 Contract 21-681010 Modification** – DCEO released additional formula funds and as result, Will County received \$159,101 in formula funds for the current program year. Accepting the additional funds was approved on a motion by Tromp, seconded by Hearn.
- **PY21 Transfer of funds from Dislocated Worker to Adult budget** WSD requested a transfer of \$200,000 from DW to Adult which was approved on a motion by Mitchell, seconded by Stortz. Stiff abstained.

**2021 Social Service Agency Award Celebration**

Kistingner asked the Board and staff gathered along with the Workforce Service staff in the resource room where Stiff introduced WSD staff to the Board. Portlock introduced Paone who congratulated the staff and board on receiving recognition from the Joliet Region Chamber of Commerce & Industry.

## ***Reports / Committee Updates***

### **Workforce Center Report: One Stop Operator Report – Michelle Stiff**

Highlights of the written report found in the meeting packet included upcoming events, progress on a new referral form and business services team activities.

### **System and Trends Committee Report**

- Reviewed On the Job Training Report as it appears in meeting packet
  - There were 18 new participants enrolled, and 6 Direct Hire Placements
- Reviewed Business Grants Report
  - To date, \$79,480 remains in PY21 budget; \$11,860 allocated to MRC Polymers

### **Announcements:**

- Herrick: Lewis University has added a new program, Master of Science in Electrical and Computer Engineering beginning in the Fall. Also, Lewis will host TED Talks that will be available for viewing on their website.
- Additional announcements or events were sent to Sue Davinger who will compile will send out the Board at the end of the week.

Meeting Adjourned – the April meeting was adjourned on a motion by Mitchell, seconded by Hearn.

The next meeting of the Workforce Investment Board is scheduled for **Monday, June 13, 2022**.