

**Workforce Investment Board of Will County  
February 14, 2022  
Minutes**

BOARD MEMBERS								
Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Dana Bradley	X		Rita Herrick	X		Jim Rink	X	
Herb Brooks	X		Carlos Interrial	X		Gerardo Ruiz		X
Jayme Cain	X		Kraig Kistingner	X		Suzanne Sallay	X	
Rocky Caylor		X	Paul Lauridsen	X		Diana Sharpe	X	
David Conterio	X		Cornell Lurry	X		Michele Stiff	X	
Gloria Dollinger	X		Damien McDonald		X	Ben Stortz	X	
Beth Gonzalez	X		Judy Mitchell	X		James Tromp	X	
Doc Gregory		X	Pat Mudron		X	Kurt Trost	X	
John Greuling		X	Mike Paone	X		Shawn Walsh		X
Linda Guerrero	X		Josh Potter	X				
Maribeth Hearn		X	Andy Rico		X			
STAFF								
Sue Davinger	Caroline Portlock							
GUESTS								
Lisa Borelli	Larry Fitzpatrick		Scott Kettman	Dan Perusich				

*\* Per the Governor's Executive Order, this meeting was held virtually using Webex platform.*

**Welcome and Introductions** –Chair Gonzalez called the meeting to order.

**Minutes** - Minutes of the December 13, 2021 meeting were approved on a motion by Brooks; seconded by Sharpe. Motion carried on a unanimous roll call vote.

**Reports / Committee Updates**

*Workforce Center Report: One Stop Operator Report – Michelle Stiff*

- Highlights of the written report found in the meeting packet include:
  - Summary of Services January 2021-January 2022
  - Mobile Workforce Center Outreach
  - Job Fairs
  - Partner Update

*Communications Committee Report - Portlock*

- The Committee welcomed two new WSD staff Morissa Glomb, Career Outreach Specialist and Greg Pipkin, Business Liaison who already developing marketing/branding strategies and updates.
- WSD/WIB nominated for the Joliet Chamber's 'Business of the Year' (Social Service category)
- Congrats to Cleo Cook (E&ES) awarded Joliet Chamber's 'Ambassador of the Year'

*Program Operations Committee Report – Stiff*

- Co-chair Diana Sharpe has been promoted to a new role within ComEd. Congratulations Diana.
- Stiff reviewed Program Reports as printed in the packet and shared program success stories.

### *System and Trends Committee Report – Interrial*

- Reviewed One-Stop Operator Request for Proposal (RFP) timeline and scope of work.
- Training Program Certification and Recertification
  - Two new programs and one request for recertification were submitted by Governors State University were approved on a motion by Kistingner; seconded by Sallay. Motion carried on a unanimous roll call vote. One program was refused as it no longer appears on the State Demand Occupations Training List (DOTL). Details in packet
- Reports reviewed include OJT and Business Grants Summary.

### **Ongoing**

- Memorandum of Understanding PY22 (MOU) budget negotiations have begun. Outcomes letter due 4/15/2022 and partner signatures due 6/30/22.
- Local and Regional Plans – modifications to the 2020-2024 plans that address effect of COVID and workforce equity due 3/31/22.
- WIOA Reauthorization – developing talking points and impact statements.
- Workforce Feasibility Commission - Caroline and Michelle are working with the Commission to improve access and outcomes and meet with legislators.
- American Rescue Plan Act (ARPA) Funds - Caroline and Michelle have submitted proposals for funding.

### **Announcements:**

- Dollinger: The Community Foundation of Will County has received eight applications for the Amazon Workforce Grant.

*Any additional announcements or events may be emailed to Sue Davinger to be sent to the Board at the end of the week.*

Meeting Adjourned on a motion by Kistingner, seconded by Trost.

The next meeting of the Workforce Investment Board is scheduled for Monday, April 11, 2022. The tentative plan is to meet in person based on Governor's orders.