

**Executive Committee
Workforce Investment Board of Will County
February 7, 2022 Minutes**

Executive Committee Members					
<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Name</i>	<i>Present</i>	<i>Absent</i>
Beth Gonzalez	X		Judy Mitchell	X	
Rita Herrick	X		Pat Mudron		X
Carlos Interrial	X		Diana Sharpe		X
Kraig Kistingner	X		Michelle Stiff	X	
			Jim Tromp	X	
Staff/Others					
Caroline Portlock					

**Per March 16, 2020 Executive Order 20-07 (COVID-19 Executive Order No. 5; Section 6), this meeting met via WebEx.*

Welcome – Chair Gonzalez called the meeting to order.

Minutes - Minutes of the December 2021 meeting were approved with corrections by unanimous roll call on a motion by Herrick, seconded by Interrial. Motion carried.

Workforce Center One Stop Operator Report - Stiff

- Discussed operations and activities scheduled through the Center and provided an update on partners' status.

New Business

- Board Changes – Maggie Wolf was hired as the Director of Adult Education and Literacy at JJC. We have sent her the applications to become the Title II representative on the Board. John Greuling is retiring from CED effective March 2022. Caroline will work with new CED CEO to name replacement. Diana Sharpe has accepted a new position within the ComEd system.

Committees

Communications – Mitchell

- Introduced new WSD staff to committee and discussed the activities related to recent publications.

Program Operations – Stiff

- Discussed enrollments and activities in Adult, Dislocated Worker and Youth programs.
- The Executive Committee discussed possible co-chairs for this committee.

Systems and Trends – Interrial

- OSO RFP – the timing and scope of work was discussed. The S&Tcommittee will review proposals at their next meeting to make a recommendation to the Board.
- Training Program Certifications & Recertifications – Training program recertification as listed in the packet were approved on a motion by Mitchell, second by Kistingner. Motion carried.
- OJT Report – reviewed OJT activities and enrollments.
- Business Grants Report – reviewed the IWT summary. Suggestions on promoting the program were discussed and will be shared with Business Services team.

Ongoing

- PY22 MOU – draft budget was sent to partners – timeline was discussed.
- Local & Regional Plans – discussed the process and timeline for plan updates for PY22 implementation.
- Demand Occupations List – Portlock reported updated list and request from State for feedback on process.
- WIOA Reauthorization – discussed updates related to reauthorization efforts.
- Workforce Consolidation Feasibility Commission – discussed information related to statewide efforts to education legislators on WIOA impact.
- County ARPA Funds – discussed recent meeting on allocations of ARPA funds through the County. WIB/WSD requested funds that could be combined with our restricted funds to provide a larger impact on employer training, resource fair offerings, and outreach efforts.

No public comment.

Next meeting will be 4/4/22. Meeting adjourned by unanimous roll call on a motion by Kistingner, second by Interrial. Motion carried.