

**Executive Committee
Workforce Investment Board of Will County
April 4, 2022 Minutes**

Executive Committee Members					
<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Name</i>	<i>Present</i>	<i>Absent</i>
Beth Gonzalez	X		Pat Mudron	X	
Rita Herrick	X		Diana Sharpe		X
Carlos Interial	X		Michelle Stiff	X	
Kraig Kistingner	X		Jim Tromp	X	
Judy Mitchell	X				
Staff/Others					
Caroline Portlock	Susan Davinger				

Welcome – Chair Gonzalez called the meeting to order.

Minutes - Minutes of the February 7, 2022 meeting were approved on a motion by Kistingner, seconded by Mitchell. Motion carried.

Workforce Center One Stop Operator Report - Stiff

- Discussed operations and activities scheduled through the Center and provided an update on Customer Feedback Process.

Committees

Communications – *Mudron*

- Next meeting April 19th. A new business card with QR code will be discussed.

Systems and Trends – *Herrick*

- OSO RFP – Workforce Services of Will County and TEC Services submitted proposals for consideration. The System and Trends Committee served as review committee, and recommended the acceptance of proposal by Workforce Services for One Stop Operator. Mitchell motioned to accept the recommendation; Interial seconded. Motion carried.
- Training Program Certifications & Recertifications – Training program new program certification and recertification as listed in the packet were approved on a motion by Tromp, second by Mitchell. Motion carried.
- OJT Report – reviewed OJT activities and enrollments.
- Business Grants Report – Incumbent Worker Program application for funding by MRC Polymers of Romeoville was approved on a motion by Stiff, seconded by Interial.

Program Operations – Next meeting April 20th.

- Program enrollments and referrals reviewed.
- Strategies to engage clients – including texting services, discussed.

New Business

- Subcontracts – Discussed renewal of subcontracts for PY22.
- Allocations –
 - Motion by Tromp, seconded by Mitchell to accept the modification of PY 21 WIOA additional funding of \$159,101 for LWIA 10 carried.
 - Motion by Interial, seconded by Mitchell to transfer \$200,000 from Title 1D (Dislocated Worker) to Title 1A (Adult) carried.
- PY22 MOU – draft budget was sent to partners was discussed.
- Workforce Services was awarded a \$66,000 grant by the Community Foundation of Will County. A ‘Pathway to Professions’ Expo will be conducted for High School students, parents and job seekers

No public comment.

Next meeting will be 6/6/22. Meeting adjourned on a motion by Kistingner, second by Interial. Motion carried.