

**System and Trends Committee
Workforce Investment Board of Will County
March 10, 2021**

Minutes

Committee Members:					
Name	Present	Absent	Name	Present	Absent
Rocky Caylor		X	Kraig Kisting	X	
Susan Flessner	X		Damien McDonald	X	
Beth Gonzalez	X		Mike Paone		X
Maribeth Hearn	X		Josh Potter	X	
Rita Herrick	X		Michele Smith		X
Carlos Interrial		X	Jim Tromp	X	
Others present:					
Susan Davinger	Mary Gajcak		Caroline Portlock		

Per the Governor's Executive Order, this meeting was held virtually using Webex platform.

Welcome

Co-Chair Rita Herrick opened the meeting.

Minutes

Minutes of the January 13, 2021 meeting was approved on a motion by Kisting and seconded by Gonzalez. Motion carried on a unanimous roll call vote.

Workforce Center - Flessner

- Foot traffic has increased week by week at both the Workforce Center and the Mobile Workforce Center. Considerable outreach efforts have been made using Social Media, Email blasts, and the delivery of flyers to libraries, community based organizations and churches.
- Drive-through Job Fairs will resume in the Spring.
- "Job Fair in a Bag" will offer job listings, partner flyers, pens, etc. in a bag and available for distribution at the Center.

Programs/Reports

Training Programs – Herrick proposed seven new programs from Governors State University, and nine new programs from Joliet Junior College for approval to be added to the State Provider list.

- Motion to approve programs submitted by Governors State University was made by Kisting, seconded by Gonzalez. Motion carried on a unanimous roll call vote.
- Motion to approve programs submitted by Joliet Junior College was made by Gonzalez, seconded by McDonald. Motion carried on a unanimous roll call vote.

Herrick proposed one existing program submitted by Governors State University for recertification due to a tuition increase from \$2,300 to \$2,500. Motion to approve tuition increase and recertify the program as submitted was made by McDonald, seconded by Gonzalez. Motion carried on a unanimous roll call vote.

On-the-Job Training Report – the February 2021 report was reviewed.

Emergency (1E) Assistance Grant - The March 2021 Report was reviewed.

Training Grants Program – Gajcak reviewed the submission of five proposals for Incumbent Worker Training grants. Herrick proposed approval as follows:

- GAD Group Technology: \$10,950-Motion to approve, Tromp. Second, Gonzalez. Motion carried.
- Hometown Design Studio: \$3,439 - Motion to approve, Kisting. Second, Gonzalez. Motion carried.
- Sennco Solutions: \$19,500 - Motion to approve, Gonzalez. Second, McDonald. Motion carried.
- Trinity Services: \$17,500 - Motion to approve, Kisting. Second, Hearn. Motion carried.
- United Engineering: \$15,992 - Motion to approve, Gonzalez. Second, Tromp. Motion carried vote.

Meeting adjourned.

The next meeting of the System and Trends Committee is scheduled for May 12, 2021.