

**Communications Committee
Workforce Investment Board of Will County**

Location: Workforce Center of Will County, 2400 Glenwood Avenue, Joliet

**January 21, 2020
Minutes**

Committee Members:					
Name	Present	Absent	Name	Present	Absent
Tracy Ardis	X		Scott Kettman	X	
Jayne Cain Casimere		X	Paul Lauridsen	X	
Susan Flessner	X		Judy Mitchell*		X
Beth Gonzalez		X	Pat Mudron*	X	
Carlos Interrial	X		Josh Potter	X	
Others present:					
Sue Davinger		Mary Gajcak	Caroline Portlock		

Welcome

Chair Mudron called the meeting to order.

Minutes

The minutes of October 8, 2019 meeting were approved on a motion by Ardis, second by Interrial. Motion carried.

Business Services Team Scott Kettman reported:

Business Services

- Five members of the Business Services Team presented at the Business Services Webinar that took place on December 10th. 24 attended and 20 unique businesses signed on.
- Regional Business Team meetings are now regularly scheduled for the sharing of best practices and collaboration of ideas, and will be held at rotating locations between regional LWIA offices. The next regional meeting is on Feb 19th at the Lake County LWIA.

Off-site Job Fairs:

- Wilmington Park District- October 16th- 13 businesses / 24 job seekers attended the Job Fair held specifically for the TDL Industry, in cooperation with Kankakee and Grundy County workforce.
- Frankfort Township- Nov 6th- 18 businesses / 41 job seekers attended the after-hours fair

Upcoming Events

- A Regional Job Fair, in cooperation with DuPage County Workforce Board is being planned to attract white-collar attendants in late Spring, early Summer
- Due to the overwhelming success at past job fairs, another job fair is being planned in Romeoville for Spring 2020.
- Planning for the Joliet Regional Job Fair is now underway, and will take place in late May/ early June. Roughly 100 businesses and several hundred job seekers are expected to attend.
- After seeking out best-practices from other WIOAs, a quarterly business services communication (e-newsletter) which includes testimonials from businesses will begin planning later this Spring.
- The committee discussed a comparison of Will County employers' benefits packages via survey. Will attempt later this Spring. Ardis offered to help create a survey to collect information.

Next Meeting

The next Communications Committee meeting is scheduled for April 21, 2020 at the Workforce Services Division of Will County offices, 2400 Glenwood Avenue, Joliet.