

Workforce Investment Board of Will County
 Location: Workforce Center of Will County
December 11, 2017 Minutes

BOARD MEMBERS								
Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Nancy Baldwin	X		John Greuling	X		Steve Rockwell		X
Colleen Brooks		X	Rita Herrick	X		Suzanne Sallay	X	
Herb Brooks	X		Carlos Interrial	X		Anitarice Schmidt		X
Robbie Butler		X	Mark Jepson	X		Michele Stipe	X	
Jayme Cain Casimere	X		Kathryn Kaniewski		X	Ben Stortz	X	
Toni Carrera		X	Kraig Kistingner	X		Joe Strong		X
Bonnie Covelli	X		Paul Lauridsen	X		James Tromp		X
Gloria Dollinger	X		Cheryl McCarthy		X			
Gregory Dover	X		Judy Mitchell	X				
Susan Flessner	X		Don Moran	X				
Augie Fuentes		X	Pat Mudron	X				
Beth Gonzalez	X		Jim Rink	X				
BOARD / COUNTY STAFF								
Sue Davinger	Mary Gajcak		Caroline Portlock					
GUESTS								
Dan Fitzpatrick	Amy Murphy		Stacy Kregel					

Welcome and Introductions - Chair Greuling called the meeting to order.

Minutes - Minutes of the October 16, 2017 meeting were approved on a motion by Moran; seconded by Mudron.

New Business

Election of Officers: Herrick nominated Baldwin to serve as Chair for a period of two years, and Sallay to serve as Vice-Chair. Kistingner seconded the nomination. Baldwin and Sallay abstained. Motion carried. The board recognized Greuling for his excellent leadership over the last two years.

Service Contracts going out for bid: Portlock announced that the following four subcontracts will expire in FY17: Youth Provider (Youth), On-the-Job Training (OJT), Work Ready (WR), and One Stop Operator (OSO). RFPs will be released in early January, review committees will review submissions in February; selections will be submitted to the Workforce Investment Board in April, and to the Will County Board in May. Portlock asked members to participate in the selection process, and to return choice of review committee by January 4th.

Old Business

Professional Services Contract: Portlock announced that the Will County Board tabled approval of the Professional Services Contract, due to a Caucus member's questions that arose at the last minute. Portlock and Greuling explained actions that were taken to assure that any questions would be answered before the December County Board meeting. Portlock sent packets of information describing the RFP decision process to Nick Palmer, Mary Tatro, Ragan Freitag and Jim Moustis. Moran suggested that Portlock attend the December 14th Executive Committee meeting and speak during Public Comments time in order to answer anyone with outstanding questions or concerns about the RFP.

One Stop Operator

Flessner announced that Wayne Breitbarth will return to present LinkedIn workshops to job seekers in the morning and businesses in the afternoon on January 31st at the Workforce Center. All WIB members are welcome.

GED Classes will be offered at the WCWC beginning in February. Flessner recognized the combined efforts of Libby Budd and Amy Murphy of Joliet Junior College for making this happen.

Portlock reviewed the results of the Workforce Center monitoring review. Randy Boschulte conducted an oral exit conference about the monitoring review on September 28th. There were no facilities finding or administrative findings to report, which means that the WCWC received a perfect score.

System and Trends Committee Report

Program Recertification: Herrick recommended recertification of five programs offered by Illinois Welding School. One program is no longer provided and will be removed from the State list. Moran moved to approve the recertification of these programs. Dollinger seconded. Motion carried.

Service Utilization Report: Herrick provided a summary of the services utilized to date. She noted that even though the unemployment rates have declined, service utilization continues to rise.

Incumbent Worker Training Report: Since the beginning of PY17, five businesses have applied for funding. To date, \$71,477 has been obligated. \$280,506 remains available. Herrick encouraged the board to let local businesses know about opportunities to train staff through this program.

On the Job Training Report: In November, new agreements with Greencore and Cadence Premier Logistics began.

Portlock distributed a draft of the business services overview, a brochure created by AdComm. This tool will be used by business services staff in presentation to local businesses, and will be made available electronically and in print.

Youth Council

A video presentation about the human trafficking problem in America, featuring MaryAnn Andrade-Bekker, has been made available on YouTube and on the Workforce Investment Board website. The next Youth Council workshop, on the topic of suicide, will take place in February.

Director's Report

Committees: Portlock distributed a Committee Selection Sheet and asked that members make their selection and return the sheet by the end of the calendar year.

The next meeting of the Workforce Investment Board will be Monday, February 26th, 7:30 a.m. at the Workforce Center of Will County.