

## Workforce Investment Board of Will County

Location: Workforce Center of Will County

### October 21, 2019 Minutes

BOARD MEMBERS								
Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Tracy Ardis		X	Doc Gregory	X		Pat Mudron	X	
Nancy Baldwin	X		John Greuling		X	Steve Randich	X	
Herb Brooks	X		Linda Guerrero		X	Andy Rico	X	
Jayne Cain Casimere	X		Maribeth Hearn	X		Suzanne Sallay	X	
Rocky Caylor	X		Rita Herrick		X	Anitarice Schmidt		X
David Conterio	X		Carlos Interrial		X	Michele Smith	X	
Kevin Daly	X		Mary Jaworski		X	Michele Stipe	X	
Joe Del Real	X		Kraig Kistingner	X		Ben Stortz	X	
Gloria Dollinger	X		Paul Lauridsen	X		James Tromp	X	
Susan Flessner	X		Damien McDonald	X		Shawn Walsh	X	
Beth Gonzalez	X		Judy Mitchell	X				
STAFF								
Sue Davinger	Mary Gajcak		Caroline Portlock					
GUESTS								
Larry Fitzpatrick	Stacy Kregel		Monica Lowe		Amy Murphy		Nick Palmer	

**Welcome and Introductions** –Chair Baldwin called the meeting to order and welcomed new members, Donald (Doc) Gregory of Pipefitters UA Local 597/Will Grundy Building Trades, and Andy Rico of IBEW Local 176.

**Minutes** - Minutes of the August 12, 2019 meeting were approved on a motion by Kistingner; seconded by Stortz.

#### **Reports/Committee Updates:**

##### *One-Stop Operator - Flessner*

Workforce Center Report: WCWC repeated an off-site/after-hours job fair in Romeoville, in partnership with the Village of Romeoville and the Romeoville Chamber of Commerce on September 16<sup>th</sup>. 145 job seekers, and 65 businesses attended. 97 of the job seekers were first-time visitors to WCWC. This location has proven to be very successful for all; The Wilmington Job Fair was attended by 15 businesses and 24 job seekers. Businesses in attendance were thrilled with the leads gained; an off-site after-hours job fair will take place at the Frankfort Township Office on November 6<sup>th</sup> from 4:00 to 6:00; a repeat of the WCWC business services webinar will be held before the end of the year.

WSD received an \$850,000 award from the Department of Labor to use in partnership with Will County offices to staff recovery coaches and treatment efforts to fight the Opioid crisis in Will County.

Service Integration Process: Portlock introduced new processes for Service Integration introduced by WIOA as an integral part of the One-Stop-Operator system. All workforce partners have been working together to provide a seamless delivery system of services to Will County customers. The final report has been submitted to that State. Good ideas and best practices have come out of meetings to date, and an action plan for better service integration is forthcoming.

Service Utilization Report: Portlock reviewed the PY19 year-to-year snapshot of services provided by the Workforce Center through September. A system to track workshops viewed online and offsite customers is under development. The Will County unemployment numbers for September will be released on October 24<sup>th</sup>.

PY19 MOU Portlock reviewed changes made to the PY19 MOU as requested by the State. Mitchell motioned to approve changes as presented for return to the State. Dollinger seconded. Motion carried.

*Communications Committee:*

Mudron presented the Service Analysis Report for PY18. This is the Annual Report for WIB/WSD; Mitchell showed a PSA (Public Service Announcement) video created by the video team at the Village of Romeoville and thanked committee member Josh Potter for making it happen. This PSA is now on WIB and WSD websites as well as presentation on Romeoville local television. It was suggested that the video be made available on LinkedIn as well.

*System and Trends Committee:*

New Program Certification: Portlock recommended seven new programs for admission to the State List: Lewis University submitted 'Aviation Technology Certificate' and 'Bachelor of Arts in Criminal Justice (3+1 with College of DuPage) – Governors State submitted 'CompTIA Certification Training', 'Certified Medical Administrative Assistant/Medical Billing & Coding', 'HVAC/R Certified Technician', 'PHR/SPHR Certification Preparation', and 'Purchasing & Supply Chain Management'. All programs were approved on a motion by Tromp, seconded by Brooks.

On-the-Job Training Report: The written report was reviewed noting that six direct hire placements have been made in addition to contracted OJT placements.

Incumbent Worker Training Grants: The original budget for Incumbent Worker Training Grants was \$225,000. Due to a reduction in dollars released by the State, WSD has requested that \$100,000 of these funds be reserved for job seekers. The System and Trends Committee asked that both Gajcak and Flessner would watch closely to see where the greatest need for these dollars presents itself.

*Youth Council:*

Portlock delivered the Connect to Your Future reports for both facets of the program including High School Equivalency/Academic Skills Improvement and Occupational Skills Training.

*Director's Report:*

Policies: Portlock reviewed recommended changes to the 'Career Scholarship Policy' and the 'Career Scholarship Value Policy'. Brooks motioned to approve both policies as recommended. Interrial seconded. Motion carried.

Portlock announced upcoming forum on vaping at LWWHSPortlock explained Board Composition and the membership process.

All Workforce Investment Board members are required by law to complete Open-Meetings Act on-line training and submit certification to the WIB office within 90 days of entering the Board.

Joliet Junior College will host an 'Apprenticeship Celebration Event' during National Apprenticeship Week (November 11-17) on November 14<sup>th</sup> from 8-9:30 am. For businesses to explore how apprenticeship programs can benefit them. Breakfast is included.

The State of Illinois will once again fund Small Business Development Centers across the State. \$4.2 million in funding is available to universities, community colleges and business focused on non-profit organizations to provide small businesses with support services through the operation of a Small Business Development Center. The deadline for funding is October 25<sup>th</sup> at 5 pm.

The next meeting of the Workforce Investment Board will be Monday, December 9, 2019 at the WCWC.