

Workforce Investment Board of Will County

Location: Workforce Center of Will County

August 12, 2019 Minutes

BOARD MEMBERS								
Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Tracy Ardis	X		Beth Gonzalez	X		Pat Mudron	X	
Nancy Baldwin	X		John Greuling		X	Steve Randich		X
Herb Brooks	X		Linda Guerrero	X		Suzanne Sallay	X	
Jayne Cain Casimere	X		Rita Herrick	X		Anitarice Schmidt		X
Rocky Caylor		X	Carlos Interrial		X	Michele Smith	X	
David Conterio	X		Mary Jaworski		X	Michele Stipe	X	
Kevin Daly	X		Kraig Kistingner		X	Ben Stortz	X	
Joe Del Real	X		Paul Lauridsen	X		Joe Strong		X
Gloria Dollinger	X		Damien McDonald	X		James Tromp	X	
Susan Flessner	X		Judy Mitchell		X			
STAFF								
Sue Davinger	Mary Gajcak		Caroline Portlock					
GUESTS								
Taryn Griffin	Maribeth Hearn		Stacy Kregel		Monica Lowe		Amy Murphy	
Nick Palmer	Larry Walsh		Shawn Walsh					

Welcome and Introductions –Chair Baldwin called the meeting to order.

Minutes - Minutes of the June 10, 2019 meeting were approved on a motion by Brooks; seconded by Stortz.

Reports/Committee Updates:

One Stop-One Stop Operator

Workforce Center Report: Flessner provided highlights of her report including: recent and upcoming Job Fairs hosted by WCWC; the Business Services Team training; and an update on the ConstructionWorks grant. She also announced that Will County will receive more than \$850,000 from WIOA Illinois to address employment issues resulting from the opiate crisis. The program for dislocated workers will take place over an 18 month time period, and will be operated under Kathleen Burke; a project manager will be hired to oversee the project.

Core Partner Quarterly Reports have been completed by all of the WCWC partners. Partners will meet together to review and discuss the reports in the near future.

Illinois Workforce Partners has selected Will County's Chris Fudala to receive their annual award. After being laid off after 14 years with his company, Chris entered the Trade Program. Chris took advantage of the opportunity to attend school, and committed to a two year program. Chris graduated with honors from JJC, a straight-A student. Chris will travel to Springfield to be honored in September at the Awards Ceremony.

PY19 MOU Budget Negotiations were completed, all documents signed and sent to the State.

Service Integration: Herrick announced that WCWC partners met last week to establish service integration benchmarks for workforce partners by completing self-assessments mandated by the State. The exercise identified challenges each partner faces, and will be used to develop best-practices Statewide. The self-evaluations centered around seven functions, each with 2-3 goals (15 in total). Herrick facilitated the meeting.

Workforce Center Utilization Report: Portlock delivered the month over month annual service utilization report noting there were fewer total services utilized, and fewer unique customers visiting the center. With the low unemployment rates, dislocated workers entering the center are displaying the need for different services and are facing different challenges than in years past.

Communications Committee:

Mudron invited members of the Board to join the Communications Committee. Meetings are quarterly.

System and Trends Committee:

New Program Certification:

Herrick recommended three new Governors State University programs for admission to the State List: Certified Associate in Project Management Exam Prep Course, which concentrates on IT, the Paralegal Certificate Course, and Advanced Paralegal Certification Course. All programs were approved on a motion by Tromp, seconded by Brooks.

On-the-Job Training Report:

Herrick reviewed the On the Job Training Program for PY18: 42 new participants were enrolled in OJT, and there were 31 direct-hires of applicants that were not eligible for OJT. Outreach activities were strong with 96 new diverse employers contacted and 21 existing active employers.

Incumbent Worker Training Grants:

Herrick recommended CITGO Petroleum and Dukane Precast for Incumbent Worker Training Grants. Both companies have requested more than \$20,000, and are therefore awaiting approval from the Will County Board for funding. Motion by Lauridsen, seconded by Stortz: carried.

Youth Council:

Portlock delivered the Connect to Your Future reports for both facets of the program including High School Equivalency/Academic Skills Improvement and Occupational Skills Training.

Director's Report:

Board Recertification has been completed.

By-Laws

Portlock recommended the following changes to the WIB By-Laws:

1. Article I, Section 3. Change of Address to reflect WIB office's recent move to 203 N Ottawa Street, Suite 100, Joliet.
2. Article III, Section 7, Add section E: 'A member may be removed for cause upon recommendation of the Executive Committee and in conjunction with the Will County Executive.'
3. Article VI, Section 1 A: add 'Board meetings shall be held no less than four (4) times per year.'
4. Addendum A – Committee Responsibilities
 - a. Communications Committee: change 'Workforce Investment Board' to 'local workforce system.'
 - b. Change Youth Committee to Youth Council.

Changes were approved on a motion by DelReal, seconded by Mudron.

Announcements

Portlock gave members an opportunity to share their organization's news, updates, and events.

Brooks moved to adjourn. Daly seconded. Meeting adjourned.

The next meeting of the Workforce Investment Board will be Monday, October 21, 2019, at the Workforce Center.