

Executive Committee
Workforce Investment Board of Will County
 Workforce Center of Will County
 2400 Glenwood Avenue, Joliet, IL 60435
August 5, 2019

Minutes

Executive Committee Members					
<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Name</i>	<i>Present</i>	<i>Absent</i>
Nancy Baldwin	X		Pat Mudron	X	
Susan Flessner	X		Suzanne Sallay	X	
John Greuling	X		Michele Stipe		X
Rita Herrick	X		Jim Tromp	X	
Judy Mitchell	X				
Others					
Sue Davinger		Mary Gajcak	Caroline Portlock		

Welcome

Chair Baldwin called the meeting to order.

Minutes

Minutes of the June 3, 2019 were approved on a motion by Tromp, seconded by Mudron.

Workforce Center

Service Utilization Report - Portlock

Portlock shared the year-end summary of services for PY18, compared to PY17.

Total Services	PY17: 21,944	PY18: 20,741
Total Visits	PY17: 17,445	PY18: 16,636
Unique Customers	PY17: 8,888	PY18: 8,704
Career Advisor/Eligibility	PY17: 1,560	PY18: 1,988
Job Fairs Attending	PY17: 1,354	PY18: 1,701

*these numbers do not reflect off-site job fairs attendance, as these are not recorded in G*Stars.

Workshops are live-streamed on Facebook, and Career Café attendants are referred to these.

One-Stop Operator Report

- *Job Fairs* – Flessner provided a summary of each job fair held including number of companies, job seekers who attended. She noted that evening job fairs draw more attendees, making the additional costs (security, et al) a worthy investment.
- *WCWC Business Services*: In the Fall, the entire Business Services Team will take the eight-week “Certified Business Engagement Professional” training, paid for by DCEO. The ConstructionWorks Powered by the Illinois Tollway program is halfway to meeting its goals-43 candidates attended the sessions, 32 met with a career planner, and 14 are enrolled. One is in the final stage of apprenticeship at the Operating Engineers Local 150, and another is in the pipeline for Local 150 as well. One of the three program goals has been fully met in the first four months of the grant.
- The IWIB issued policy regarding the integration of services to job seekers and businesses. The first step, to perform a partners’ self-assessment of present integration and determine a base-line, is scheduled for August 6th at the WCWC. The self-assessment along with action strategies towards full integration is due to the State on September 30th. Implementation of the action plan will be included in the WIOA Local Plan, due in the Spring of 2020.
- Susan shared a success story highlighting LeKesha Missap, who has obtained a security dispatcher position at University of St. Francis.

MOU Budget Update

Portlock announced that WIB is the only Workforce area that has returned the MOU Negotiation to the State with all partners' signatures!

Committee Reports

Communications Committee: Mudron

- The PY18 Service Analysis Report is under construction.
- Committee member Josh Potter has offered to send a video team to a job fair in order to acquire B-Roll to use in the marketing/advertising of upcoming job fairs.

System and Trends Committee: Herrick

- Governors State University submitted three new programs to be certified for the State List. These will be recommended for approval at the WIB meeting.
- The On-the-Job Program completed PY18 with 42 new participants enrolled and 31 direct hires. Herrick noted that there is good diversity in active employers.
- Two new grants are in the pipeline for the Incumbent Worker Training Grants program. The Committee will recommend a training grant of \$38,646 for CITCO Petroleum Lemont Branch to train 20 employees, and \$24,983 for Dukane Precast, Inc. to train 24 employees. Both trainings will be recommended for approval at the WIB training.

Youth Council: Portlock

- Portlock shared the Connect to Your Future Reports. High School Equivalency/Academic Skills Improvement, managed by the WSD, is currently serving 185 customers, with 65 in follow up services. 18 customers were transferred to Occupational Skills Training. 32 obtained their GED, and many of these attended the JJC Graduation Ceremony last June.
- The Occupational Skills Training Program contacted over 215 students; 47 completed TABE tests, 17 completed intakes. 22 Internships were accomplished, the greatest number of which was in the Healthcare sector, followed by the Professional Services sector.

Workforce Board

By-Laws Revision – Portlock

Portlock distributed DCEO recommendations for change to state By-Laws for discussion. Portlock will present agreed proposed changes to the WIB at the August 12th meeting.

Portlock announced upcoming changes to the Workforce Investment Board membership. Union Representative Moran will be replaced by IBEW Rep Andy Rico; and Strong has agreed to stay on the Board until a replacement can be found. Jim Rink is no longer with Caterpillar, as they have closed their doors. Maribeth Hearn has replaced Covelli (introduced at the last WIB meeting).

Announcements

Illinois Workforce Partners has selected Workforce Services Division's Chris Fudala to receive the 2019 IWP Award. Chris came to WSD for assistance through the Trade Program. Chris committed to a two year program, received assistance with tuition, books and mileage, and graduated with honors from JJC last May. He is now using his AAS degree in Computer Aided Drafting at Cinch Connectivity Solutions as an Electromechanical Designer. Chris 'loves [his] new job, and [his] career outlook seems brighter now'.

Next meeting of the Executive Committee will be September 30, 2019; 7:30 am at the Workforce Center of Will County.