

System and Trends Committee
Workforce Investment Board of Will County
 Location: Workforce Center of Will County, 2400 Glenwood Avenue, Joliet
May 15, 2019

Minutes

Committee Members:					
Name	Present	Absent	Name	Present	Absent
Nancy Baldwin		X	Damien McDonald		X
Bonnie Covelli	X		Don Moran		X
Susan Flessner	X		Jim Rink		X
Beth Gonzalez		X	Suzanne Sallay	X	
Rita Herrick	X		Anitarice Schmidt		X
Carlos Interrial	X		Michele Smith		X
Kraig Kistingner	X		Jim Tromp	X	
Others present:					
Sue Davinger	Mary Gajcak		Caroline Portlock		

Welcome and Approval of Minutes

Herrick called the meeting to order. Minutes of the March 20, 2019 meeting were approved on a motion by Kistingner, seconded by Interrial.

Workforce Center

Center update: Flessner reported that the offsite Job Fair that took place on April 17th in Wilmington was attended by 28 businesses and 53 job seekers. Planning is underway for the next Eastern Will County Job Fair. A large venue is being sought. Kistingner will look into locations to recommend. The Illinois State Jobs workshop will take place at the WCWC this evening and tomorrow morning. 61 people are signed up for the evening workshop, and 70 for the morning of May 16th. WCWC is currently working with nearly 50 customers who have been laid off in the Caterpillar closing. The most popular training programs are now CDL and Process Operator.

Utilization Report: Portlock gave the April report, noting that Total PY18 services and customer visits remain slightly lower than PY17. Unemployment is at as historic low (3.9% in March), which significantly impacts programming. Customers attending job fairs is 25% higher.

Mobile Workforce Center: Flessner reported that after carefully investigating a neighbor's complaint that our presence at the Wilmington Library is not the best use of tax-payer dollars, it has been determined that the Mobile unit will continue to serve from that location. The University Park location has yielded lower and lower customer visits over the last two years. The unit will continue at this location on Tuesday mornings, and will not move to the Monee Park District on Tuesday afternoons.

Service Integration: WIOA has moved to the next phase of program integration in Illinois. WCWC will be required to provide a 30 page self-assessment to the State at the same time that the Center is certified by the Board. In order to facilitate the approval of the Report to meet the deadline, the Executive Committee meeting date was changed to September 30th.

Business Services

On-the-Job Training Program: Herrick noted that the OJT program produced low numbers in April. One new participant was enrolled in OJT, no job seekers were placed, and seven new employers were contacted. E&ES is contracted to enroll 50 new participants in OJT for PY18 and 33 have been enrolled through April.

Incumbent Worker/Training Grants Program:

Portlock reported that of the \$250,000 allocated to the Training Grants Program, \$153,885 remains. \$87,700 is pending for two trainings that will require Will County Board approval, therefore, Portlock suggested that these allocations will come from PY19 funds.

Sallay motioned to allocate \$225,000 for Training Grants in PY 19. Kistingner seconded. Motion carried.

Gajcak reported that good feedback was received from a meeting with the Executive Director of Three Rivers. Bootcamp training will be offered to 8-10 businesses associated with Three Rivers in the Fall.

Program Certification

New Programs: Herrick presented new programs to be certified for the State List. She reminded the Committee that addition to the State List does not necessarily approve them for Will County Workforce use.

The following were approved by the Committee and will be presented to the WIB on June 10th:

Provider	Program	Motion	Second
Genesis Healthcare Institute	Practical Nursing Program	Kistinger	Interial
Governors State University	Pharmacy Technician ONLINE	Sallay	Kistinger
	Phlebotomy Technician ONLINE		
Joliet Junior College	Dental Assistant ONLINE	Kistinger	Interial
Western Polytechnic Institute	Certified Nursing Assistant	Sallay	Kistinger
	ECG/EKG Technician		
	Phlebotomy Technician/Phlebotomist		

Program Recertification: Kistinger motioned to approve all programs as presented for recertification. Interial Seconded. Covelli abstained. Motion carried.

Meeting adjourned.

The next meeting will be held on July 17, 2019 at 7:30 am at the WCWC.