

Workforce Investment Board of Will County

Location: Workforce Center of Will County

April 8, 2019 Minutes

BOARD MEMBERS								
Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Tracy Ardis	X		John Greuling		X	Pat Mudron	X	
Nancy Baldwin	X		Rita Herrick	X		Steve Randich	X	
Herb Brooks	X		Carlos Interrial	X		Jim Rink		X
Jayme Cain Casimere	X		Mary Jaworski	X		Tina Salgado	X	
Rocky Caylor		X	Kraig Kistingner	X		Suzanne Sallay	X	
David Conterio	X		James Knauf		X	Anitarice Schmidt		X
Bonnie Covelli		X	Paul Lauridsen	X		Michele Smith	X	
Joe Del Real	X		Cheryl McCarthy		X	Michele Stipe	X	
Gloria Dollinger	X		Damien McDonald	X		Ben Stortz		X
Susan Flessner	X		Judy Mitchell	X		Joe Strong		X
Beth Gonzalez	X		Don Moran		X	James Tromp	X	
STAFF								
Sue Davinger	Mary Gajcak		Caroline Portlock					
GUESTS								
Gary Ellinger	Larry Fitzpatrick		Taryn Griffin		Stacy Kregel		Monica Lowe	
Amy Murphy	Linda Guerrero							

Welcome and Introductions –Chair Baldwin called the meeting to order.

Minutes - Minutes of the February 11, 2019 meeting were approved on a motion by Brooks; seconded by Mitchell.

Reports / Committee Updates:

One-Stop Operator:

Workforce Center Report:

- Flessner gave highlights of the written March 25th One-Stop-Operator meeting. The first evening job fair was held at the Workforce Center on February 20th from 4:00-6:00 pm. 10 businesses were represented, and 47 job seekers attended. Of the 47 attendees, 24 were first time visitors. Evening job fairs will take place quarterly. The next scheduled after-hours job fairs is scheduled for April 18th.
- The WCWC Business Services staff hosted an off-site job fair in conjunction with the Village of Romeoville and the Romeoville Area Chamber of Commerce at the Edward Hospital Athletic and Event Center. 40 businesses and 259 job seekers attended the job fair. The next off-site job fair is scheduled for April 17th at the Wilmington Island Park District.
- The first on-line Business Services workshop webinar took place on March 19th. There were 21 attendees. This webinar will be scheduled for twice per year.

Service Utilization Report:

- Portlock noted that workshop attendance will be added to the Utilization Report at the beginning of FY2019 in order to give a better snapshot of the extent of services offered to customers.

PY19 MOU: Baldwin reported that MOU budget negotiations have gone smoothly to date, with good cooperation among partners. Submission deadline: June 30, 2019.

Communications Committee:

Mudron referenced the Business Services webinar that took place in March at the Workforce Center. He noted that the next meeting of the Communications Committee is scheduled for April 9th at 7:30 am.

System and Trends Committee:

On-the-Job Training Report: Herrick remarked that March saw strong numbers, with 53 attendants for sessions, and 474 to date. Ten completed WIOA eligibility and TABE in March. Notably, there were 30 direct-hire placements, and 7 new participants enrolled in OJT.

Incumbent Worker Training Grants: To date, \$79,515 has been obligated and a fund balance of \$160,485 remains in the PY18 fund. Wesco Machine & Tool, Inc. has been approved for funding; four employees will receive training for ISO 9001 Certification; training begins on April 8th. \$10,000 has been allocated for use in Regional LWIA Pipeline Grant Project, for companies spanning three or more counties. Ford Corporation is the first company to take advantage of the Grant,, which will provide Ford Certified Technician Training to six employees of Ford Dealerships. UTI will develop training, which can also be used for other dealerships to use in the future.

Youth Council:

Stipe announced that the Youth Council has moved to quarterly meeting. The next meeting in 2019 is scheduled for April 10th.

Director's Report:

WIB Office Space:

WIB offices have moved to 203 N. Ottawa Street, Suite 100, Joliet, IL. WIB has continued to sub-lease from the Will County CED. An open house will take place in the near future. Information will be sent as available.

Conflict of Interest – Board Member Form: Portlock reviewed the standards of conflict-of-interest, and asked Members to sign the standards of conduct form for 2019.

Regional Grants Update:

- *ConstructionWorks (Illinois Tollway) Grant:* ConstructionWorks is a free program designed to link job seekers with opportunities for careers in Illinois transportation related to the construction industry. Access to comprehensive job training, support, placement and retention services will be made accessible. This grant will focus on preparing job seekers from under represented populations to receive skilled trade apprenticeships/jobs. Dollinger moved to accept the \$63,754 appropriation into the Workforce Services Division budget. Gonzalez seconded. Motion carried. The appropriation will go before the Will County Board for approval at their next meeting.
- *Regional Efforts/Grant/Activities Update:*
 - The Will and Cook TDL Partnership Leadership meeting took place on March 11th at Cadence Premier Logistics. Six businesses were represented. All attendants expressed a desire to develop this business leadership group in order to develop and advance the interests of the TDL industry in Will and Cook Counties.
 - Two regional apprenticeship navigators have been hired to expand employer knowledge and utilization of apprenticeship programs in the Chicago Metropolitan Workforce Region. Portlock introduced navigator Nic Zito, who will represent DuPage, Will, Kankakee, Grundy, and parts of Cook Counties. Zito reported that he has met with all Counties except Cook so far and looks forward to working with businesses to expand apprenticeships in the area.

Contract Renewals:

- Portlock is preparing contract renewals for One-Stop Operator, On-the-Job Training, Work Ready, and Youth Providers. Renewals will be brought before the Board at the June meeting.

The next meeting of the Workforce Investment Board will be Monday, June 10, 2019, at the Workforce Center.