

**System and Trends Committee  
Workforce Investment Board of Will County**

Location: Workforce Center of Will County, 2400 Glenwood Avenue, Joliet  
**March 20, 2019**

**Minutes**

| Committee Members: |             |        |                   |         |        |
|--------------------|-------------|--------|-------------------|---------|--------|
| Name               | Present     | Absent | Name              | Present | Absent |
| Nancy Baldwin      |             | X      | Damien McDonald   |         | X      |
| Bonnie Covelli     | X           |        | Don Moran         | X       |        |
| Susan Flessner     | X           |        | Jim Rink          |         | X      |
| Beth Gonzalez      | X           |        | Suzanne Sallay    |         | X      |
| Rita Herrick       | X           |        | Anitarice Schmidt |         | X      |
| Carlos Interrial   | X           |        | Michele Smith     | X       |        |
| Kraig Kistingner   | X           |        | Jim Tromp         | X       |        |
| Others present:    |             |        |                   |         |        |
| Sue Davinger       | Mary Gajcak |        | Caroline Portlock |         |        |

**Welcome and Approval of Minutes**

Herrick called the meeting to order. Minutes of the January 16, 2009 meeting were approved on a motion by Kistingner, seconded by Interrial.

**Workforce Center**

Center update: Flessner reported that the first evening Job Fair that took place on February 20<sup>th</sup> was a great success with 10 businesses and 47 job seekers in attendance. 24 job seekers were first-time visitors - 12 job offers were given on the spot. The first off-site Job Fair took place in Romeoville, in partnership with the Romeoville Chamber of Commerce and the Village of Romeoville. Forty (40) businesses participated, 259 job seekers attended, and many were hired on the spot. The next off-site Job Fair is scheduled for Wilmington on April 17<sup>th</sup>. The first Business Services webinar took place on March 19<sup>th</sup>. About 10 businesses signed on.

Utilization Report: Portlock gave the February report, noting that Total PY18 services and customer visits were slightly lower than PY17. Herrick remarked that in both January and February numbers reflect severe weather conditions.

Mobile Workforce Center: The committee reviewed the Mobile Workforce Center Utilization Report comparing PY17 to PY18 at the various sites. Two sites discussed were the Wilmington Library and the University Park location. After review and discussion, the Committee agreed that the Wilmington location has good attendance and should remain as scheduled. With respect to the University Park location, Flessner will make inquiries to determine whether the site should move to the U.P. Library, and/or share the day with a new Monee presence for half the day. She will bring recommendations to the Committee at the next meeting.

**Business Services**

On-the-Job Training Program: Herrick reviewed the February On-the-Job Training Report. There were 25 direct placements to date, and 25 new participants have been enrolled in OJT. There are 5 participants scheduled to start in March. Herrick requested adjustments to the OJT report for clarity and tracking purposes.

Incumbent Worker/Training Grants Program:

Portlock requested approval for the contribution of \$10,000 (from Training Grant allocations) as Workforce 10's contribution towards a regional effort that will service businesses that span across three or more counties within Illinois's ten northeastern counties. All Workforce regions have been asked to contribute. A program with Ford Motor Company is being considered and would offer training to employees at three dealerships in Will County under this benefit. Kistingner moved to allocate \$10,000 to the Program. Gonzalez seconded. Motion carried.

Gajcak presented and application from Wesco Machine and Tool, Inc. for \$14,000 for 4 people to receive ISO Certification. DCEO has already given approval for this company to receive the training. Moran moved to approve Wesco's application for training. Kistingner seconded. Motion carried.

Meeting adjourned.

The next meeting will be held on May 15, 2019 at 7:30 am at the WCWC.