

Workforce Investment Board of Will County

Location: Workforce Center of Will County

February 11, 2019 Minutes

BOARD MEMBERS								
Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Tracy Ardis		X	John Greuling		X	Pat Mudron	X	
Nancy Baldwin	X		Rita Herrick		X	Steve Randich	X	
Herb Brooks	X		Carlos Interrial	X		Jim Rink	X	
Jayme Cain Casimere		X	Mary Jaworski		X	Suzanne Sallay	X	
Rocky Caylor		X	Kraig Kistingner	X		Anitarice Schmidt		X
David Conterio		X	James Knauf		X	Michele Smith		X
Bonnie Covelli		X	Paul Lauridsen	X		Michele Stipe		X
Joe Del Real	X		Cheryl McCarthy	X		Ben Stortz	X	
Gloria Dollinger	X		Damien McDonald	X		Joe Strong		X
Susan Flessner		X	Judy Mitchell		X	James Tromp	X	
Beth Gonzalez	X		Don Moran	X				
STAFF								
Sue Davinger	Mary Gajcak		Caroline Portlock					
GUESTS								
Kevin Daly	Larry Fitzpatrick		Taryn Griffin		Stacy Kregel		Monica Lowe	
Amy Murphy								

Welcome and Introductions –Chair Baldwin called the meeting to order, and introduced new member Damien McDonald from IDHS-DRS. Kevin Daly, Economic Development Director for the Village of Monee was a guest at the meeting.

Minutes - Minutes of the December 10, 2018 meeting were approved on a motion by DelReal; seconded by Kistingner.

Reports / Committee Updates:

One-Stop Operator:

Workforce Center Report:

- Monica Lowe provided highlights of the report which included:
- Staff training- 'Employment 101', 'Today's Job Interview: Preparing Customers in American Job Centers for Their Best Interview' and 'Certified Professional Resume Writer' Training.
- WCWC and the Romeoville Chamber will host a Job Fair at Edward Hospital Center on March 6th

Service Utilization Report:

- Portlock noted that workshop attendance is not noted in the Utilization Report at this time. With unemployment numbers remarkably low compared to last year, the type of customers visiting the Workforce Center is changing to underemployed individuals and employed individuals looking to change jobs. A comparison of January PY17 to PY18 shows the number total services received somewhat lower than last year, and customer visits somewhat higher.

PY19 MOU: Baldwin reported that MOU budget negotiations have gone smoothly to date, and that the budget was sent out to all partners for review. The next meeting will take place on February 26th.

Communications Committee:

Business Services Report:

The team has been meeting to learn more about the services available through each organization and to further define outreach

Service Analysis Report:

Mudron gave an overview of the progress that the Business Services Team has made in coordinating efforts to educate businesses in what Will County Workforce has to offer and show them how they can take advantage of these services.

System and Trends Committee: Moran reviewed the following reports available in the packet:

- On-the Job Training – Employer and Employee Services has been actively seeking participants for the On-the-Job Training program.
- Incumbent Worker Training – Employee Training Grants. Fitzpatrick, from E&ES announced that the return on every dollar invested in on-the-job training is \$5.26.

Youth Council: McCarthy reported that the focus of the Youth Council meeting was internships, and how to partner with local organizations to help students to participate in internship programs in the area.

Director's Report:

WIB Office Space:

Portlock reported that the WIB offices at 116 N. Chicago Street have been sold, and the current lease will expire on February 28th. WIB will continue to co-locate with the Will County Center for Economic Development in a proposed move to 203 N. Ottawa Street, in Downtown Joliet. Monthly lease of \$2200 will be off-set by free parking at the location. Moran moved to approve the lease as written and to send it to the Will County Board for approval. DelReal seconded the motion. Motion carried.

Conflict of Interest – Board Member Form: Portlock reviewed the standards of conflict-of-interest, and asked Members to sign the standards of conduct form for 2019.

Regional Grants Update:

- *Illinois Tollway Grant*, held by Chicago-Cook Workforce. This grant will focus on preparing job seekers from under represented populations to receive skilled trade apprenticeships/jobs.
- *Regional Efforts/Grant/Activities Update:*
 - The Will and Cook TDL Partnership meeting that was scheduled for January 29th was cancelled due to hazardous weather conditions. The meeting will be rescheduled in March.
 - The Workforce Partners of Metropolitan Chicago (WPMC) and TEC Services received \$750,000 from the Department of Commerce and Economic Development (DCEO) to assemble a regional business services team, streamline and coordinate incumbent worker program policies, and improve regional efforts to meet the talent needs of employers.
 - WPMC and TEC Services received \$400,000 from DCEO to target the Healthcare, Manufacturing and TDL Sectors. Two regional apprenticeship navigators will be hired to expand employer knowledge and utilization of apprenticeship programs in the Chicago Metropolitan Workforce Region. The second round of interviews are underway.

Board Representative Changes:

- Portlock announced that Augie Fuentes has relocated, and IDES has not announced a replacement at this time.
- Damien McDonald has replaced Katherine Kaniewski at IDHS-DRS. Damien will officially receive the title of Supervisor on February 16th.

With no further business and no public comment, the meeting was adjourned. The next meeting of the Workforce Investment Board will be Monday, April 8, 2019, at the Workforce Center.