

**Workforce Investment Board of Will County**  
 Location: Workforce Center of Will County  
**August 13, 2018 Minutes**

BOARD MEMBERS								
Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Tracy Ardis	X		Beth Gonzalez		X	Pat Mudron	X	
Nancy Baldwin	X		John Greuling	X		Steve Randich		X
Herb Brooks	X		Rita Herrick	X		Jim Rink	X	
Jayne Cain Casimere		X	Carlos Interrial	X		Steve Rockwell		X
Rocky Caylor	X		Mary Jaworski	X		Suzanne Sallay	X	
David Conterio		X	Kraig Kistingner	X		Anitarice Schmidt		X
Bonnie Covelli	X		James Knauf		X	Michele Smith	X	
Joe Del Real		X	Paul Lauridsen	X		Michele Stipe		X
Gloria Dollinger	X		Cheryl McCarthy		X	Ben Stortz	X	
Susan Flessner	X		Judy Mitchell	X		Joe Strong		X
Augie Fuentes	X		Don Moran	X		James Tromp	X	
STAFF								
Sue Davinger	Mary Gajcak		Caroline Portlock					
GUESTS								
Gary Ellinger	Larry Fitzpatrick		Stacy Kregel		Amy Murphy		Nick Palmer	
Larry Walsh								

**Welcome and Introductions** – Vice Chair Sallay called the meeting to order. New members Tracy Ardis, of Silver Cross Hospital and Rocky Caylor of Cadence Premier Logistics were introduced; David Conterio and Steve Randich have also joined the Board. Sallay announced that Kathryn Kaniewski and Stacy Alexander have resigned, and voiced appreciation for their service.

**Minutes** - Minutes of the June 11, 2018 meeting were approved on a motion by Brooks; seconded by Tromp.

**Old Business**

MOU Budget Negotiations PY18: Portlock reported that MOU Budget negotiations for PY18 have not been signed due to the IDES legal team’s request to revise some of the contract’s language as it pertains to the budget. This is a statewide issue as no local area is in compliance at this time due to the IDES challenge. We will continue to keep the board posted on this process.

Professional Services Contract: Fera Consulting conducted a Business Services Survey the preliminary results are in the packet. Board has requested additional information on the questions and process. Portlock will follow up.

**New Business**

Incumbent Worker Training Grants: Portlock provided historical funding allocations for review along with the recommendation to allocate \$250,000 for Incumbent Worker Training for PY18. It was noted that if additional funds are needed, the option to transfer more funding into the program is open. Moran moved to accept Portlock’s recommendation. Kistingner seconded. Motion carried.

Career Scholarship Value Policy: Flessner recommended a revision to the Career Scholarship Value Policy. Current Policy allows up to \$5,000 per year, or program, whichever is shorter, with certain exceptions based upon documented need and Director's approval. Due to rising tuition costs across the board, Flessner proposed that the cap be raised to \$10,000 per program year or program, whichever is shorter with additional funding possible based upon necessity, with Director's approval. Greuling moved to accept Flessner's proposal; Mitchell seconded. Motion carried.

Training Providers – State Training Providers List: Herrick presented new programs to be added to the IWDS State list of providers. Joliet Junior College presented nine programs for approval, all of which met all the criteria for approval. Governors State presented three programs for approval, one of which (Entrepreneurship Certification Program) did not appear to provide a clear pathway for placement in employment. Moran moved to concur with Herrick's proposal. Brooks seconded. Mitchell and Smith abstained. Motion carried.

### **Reports/Committee Updates:**

*One-Stop Operator:*

Center Report: Flessner shared highlights of new events coming to the WCWC. WCWC is now live-streaming workshops to the Mobile Workforce Unit, making live workshop attendance possible for customers throughout Will County. These workshops will also be made available 'on demand' for customers to view. WCWC continues to provide staff development workshops. A job fair was held in Monee in order to serve residents of Eastern Will County. The fair was very well attended and well received by businesses and job seekers alike. More workshops will be made available in Eastern Will in the future. A quarterly WCWC newsletter will be distributed for job seekers and employers.

Partner Reports: Flessner reviewed the Workforce System Core Partner Quarterly Report. Vocational Rehab has not yet reported their numbers. With staffing changes, perhaps statistics will begin to be shared.

*Communications Committee:* Mudron reported that Judy Mitchell has become the new co-chair of the Committee. The Business services packet has been an effective outreach tool, used in Portlock's presentations to business organizations at Chambers of Commerce and service organizations with business members, like Kiwanis and Rotary. Mudron encouraged Board members to pick up a packet and to give referrals to businesses in the area.

*System and Trends Committee:*

Incumbent Worker Training – Employee Training Grants: Herrick reviewed the Incumbent Worker Training Grants Program has provided \$138,000 in funding to train 325 employees in ten businesses in PY17, predominantly in the Manufacturing sector.

On-the Job Training: In PY17, E&ES exceeded their contract requirements, enrolling 48 new participants in OJT.

Program Utilization Report: Herrick reviewed the PY17 Utilization Report. There were 8,953 unique customers, compared to 8,216 in PY 16. This report completes the first full two year comparison since the opening of the new WCWC.

Youth Council: Stipe asked the Board to save the date for the upcoming 'Digital Safety Workshop', presented by Digital Safety expert, Melissa Hemzacek on Thursday, September 27<sup>th</sup> from 9:00-11:00am at the WCWC. There will be no charge for the workshop.

Portlock shared a success story about Michael Tezak, who has become the LWIA 10- Will County nominee for 2018. Michael will receive an Individual Achievement Award at the Statewide Awards Luncheon on September 13<sup>th</sup> in Springfield.

Director's Report: Portlock announced the upcoming 'Unshackling BlockChain' workshop, 8:00am, October 4<sup>th</sup> at the WCWC. Jack King and Sunil Thomas, from the IL Department of Innovation and Technology will present.

Portlock called attention to the Will County 'Where the Jobs Are', and "Unemployment", and 'Economic Update' that are updated regularly and available on the Will County Workforce Board website.

*The next meeting of the Workforce Investment Board will be Monday, October 15<sup>th</sup>, 7:30 a.m. at the Workforce Center of Will County.*

Meeting adjourned on a motion from Moran; seconded by DelReal.