

Workforce Investment Board of Will County

Location: Workforce Center of Will County

October 15, 2018 Minutes

BOARD MEMBERS								
Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Tracy Ardis	X		Beth Gonzalez		X	Pat Mudron	X	
Nancy Baldwin	X		John Greuling		X	Steve Randich	X	
Herb Brooks	X		Rita Herrick	X		Jim Rink		X
Jayne Cain Casimere		X	Carlos Interrial		X	Suzanne Sallay	X	
Rocky Caylor		X	Mary Jaworski		X	Anitarice Schmidt		X
David Conterio	X		Kraig Kistingner	X		Michele Smith	X	
Bonnie Covelli		X	James Knauf		X	Michele Stipe		X
Joe Del Real	X		Paul Lauridsen	X		Ben Stortz	X	
Gloria Dollinger	X		Cheryl McCarthy	X		Joe Strong		X
Susan Flessner	X		Judy Mitchell	X		James Tromp	X	
Augie Fuentes		X	Don Moran		X			
STAFF								
Sue Davinger	Mary Gajcak		Caroline Portlock					
GUESTS								
Larry Fitzpatrick		Taryn Griffin		Monica Lowe		Nick Palmer		Larry Walsh

Welcome and Introductions –Chair Baldwin called the meeting to order. New members Steve Randich of Busey Bank and Dave Conterio of Hometown National Bank were introduced.

Minutes - Minutes of the August 13, 2018 meeting were approved on a motion by Brooks; seconded by Mitchell.

Old Business

MOU Budget Negotiations PY18: Portlock reviewed the process for the memorandum of understanding (MOU) between partners providing services at the One-Stop Center. The process to negotiate the budget portion began in January with all partners and the packet was sent to the State in June. The State approved with MOU with technical changes required. These changes are outlined in a table in the Board packet. Portlock reviewed the changes and Kistingner moved to approve the requested changes as presented; Ardis seconded. Motion carried.

Professional Services Contract: Baldwin reported that our consultant, Fera Consulting, has completed the Business Services portion of the contract – we’ve asked her to present her findings and recommendations at our December meeting.

Reports/Committee Updates:

One-Stop Operator:

Workforce Center Report: Flessner shared a history of customer service tracking at the Workforce Center, and introduced the Board to the G*Stars tracking system that is currently used to track services and customers at the Workforce Center. Customers now self-register on the system, which allows them to view and select from a full menu of services available to them from the beginning. After registration, a staff member does a brief review of the information entered, prints a list of services selected, creates a swipe-card, and refers them for services available to them.

Coming up: the second Eastern Will County Job Fair will take place at the Frankfort Township office on November 2nd; also, a Business-Services workshop/webinar is being set up.

Flessner showed a video demonstration of the Facebook Live workshop that was presented and made available at the Mobile Workforce Center This seminar is archived online for others to view. All workshops will be available for viewing online by January 1st.

Partner Reports: Reviewed the first quarter Workforce System Core Partner Report. Vocational Rehab has not yet reported their numbers.

Communications Committee: Mudron reported the progress being made with outreach efforts and noted the 'Did You Know' Services Awareness handout which is being distributed to local Chambers. He noted that the Service Analysis Report is being created and will be available primarily online with links to additional information as well as appropriate websites.

System and Trends Committee: Herrick reviewed the following reports available in the packet:

- Incumbent Worker Training – Employee Training Grants
- On-the Job Training
- Service Utilization Report

Youth Council: McCarthy gave an overview of the first quarter Connect to Your Future program and reviewed the number of customers and outreach efforts noted in the reports.

Portlock shared the story about welding student, Michael Tezak, who was the LWIA 10- Will County nominee for 2018. Michael has received an Individual Achievement Award at the Statewide Awards Luncheon in Springfield in September, and is now employed at Citgo.

Gajcak reported on the "Insights Into Digital Safety" workshop on September 27th. The video of this workshop will be made available on the WIB YouTube Channel.

Director's Report: Portlock presented summaries of recent regional grants and activities including:

- Illinois Tollway Grant
- Friendly Freight Study-TDL Workforce Initiative
- Workforce Partners of Metro Chicago Innovation Grant

Portlock presented the LWIA 10 "WIOA Performance Goal Negotiation Worksheet" for PY2018. These goals are new, and since there are consequences if goals are not met, it was important to negotiate on the conservative side.

The 'Unshackling BlockChain' workshop, conducted by the Illinois Department of Innovation and Technology, was well received. A video of the presentation will be available on the WIB YouTube channel.

Baldwin reported on the recent Governor's Summit held in East Peoria. The focus was on work-based learning including internships and apprenticeships.

Public Comment: Larry Fitzpatrick from E&ES thanked the Board and WSD for working with E&ES on identifying opportunities to assist job-seekers and businesses in the area, particularly in OJT, but also in direct hires.

The next meeting of the Workforce Investment Board will be Monday, December 10th, 7:30 a.m. at the Workforce Center of Will County.

Meeting adjourned.