

**Workforce Investment Board of Will County**  
 Location: Workforce Center of Will County  
**April 9, 2018 Minutes**

BOARD MEMBERS								
Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Stacy Alexander	X		John Greuling	X		Jim Rink	X	
Nancy Baldwin	X		Rita Herrick		X	Steve Rockwell		X
Colleen Brooks		X	Carlos Interrial	X		Suzanne Sallay	X	
Herb Brooks	X		Mary Jaworski		X	Anitarice Schmidt	X	
Jayme Cain Casimere		X	Mark Jepson	X		Michele Smith	X	
Bonnie Covelli		X	Kathryn Kaniewski		X	Michele Stipe	X	
Joe Del Real	X		Kraig Kistingner		X	Ben Stortz	X	
Gloria Dollinger	X		Paul Lauridsen	X		Joe Strong		X
Gregory Dover		X	Cheryl McCarthy		X	James Tromp	X	
Susan Flessner	X		Judy Mitchell		X			
Augie Fuentes		X	Don Moran	X				
Beth Gonzalez	X		Pat Mudron		X			
Sue Davinger	Mary Gajcak		Caroline Portlock					
GUESTS								
Dan Fitzpatrick	Stacy Kregel		Monica Lowe		Amy Murphy		Larry Walsh	

**Welcome and Introductions** - Chair Baldwin called the meeting to order with the introduction of new board members Tracy Alexander, of RR Donnelley, and Joe Del Real, of NICOR.

**Minutes** - Minutes of the February 26, 2018 meeting were approved on a motion by Herb Brooks; seconded by Stortz.

**Old Business**

MOU Budget Negotiations PY 2018-2019: Portlock reported that MOU Budget draft is complete; meetings with new Core Partner are now underway; deadline for MOU to be submitted to the State of Illinois is April 15<sup>th</sup>.

**New Business**

PY 2018-2019 Sub-Contracts: Portlock reviewed the process used to send RFP's and evaluate proposals from respondents.

GED Preparation/Occupational Skills Training Youth Contract Recommendation PY18:

- Proposals were received from Holsten Human Capital Development (HHCD) and Joliet Junior College Workforce Education (JJC).
- Eight evaluators scored proposal.
  - HHCD proposal focused on GED only/no occupational training offered. No service to residents outside of Joliet provided. No strong staffing plan outlined. No WIA/WIOA experience. Average score: 37
  - JJC has provided services successfully at the Workforce Center. Sufficient staffing and outreach plan are in place to continue maximized service to customers in Will County. Average score: 93

Motion to accept Portlock's recommendation to continue with JJC was made by Moran, seconded by Greuling. Smith abstained. Motion carried.

#### Work Ready Training and Certification Contract Recommendation PY18:

- Only Joliet Junior College responded to RFP.
- Five evaluators scored proposal.
  - Previous outcomes have been very strong at the Workforce Center. Curriculum is well developed and models real world experience of employer/employee relationships and expectations. Average score: 96

Portlock recommended continuing with Joliet Junior College for Work Ready Training. Moran moved to accept Portlock's recommendation; Greuling seconded. Smith abstained. Motion carried.

#### On-the-Job Training Contract Recommendation PY18:

- Proposals were received from Employment and Employer Services (E&ES) and Joliet Junior College (JJC).
- Nine evaluators scored proposal.
  - E&ES has made strides; fully staffed at the time of evaluations. Trust has been established between E&ES and WSD staffs. Outreach and reverse referrals are occurring. Average score: 90.
  - JJC has previous experience with OJT, and are fully staffed for the scope of work required. More outreach and positive outcomes needed; Wore work in IT and Healthcare needed. Average score: 72

Motion to accept Portlock's recommendation to continue with E&ES was made by Dollinger, seconded by Herb Brooks. Smith abstained. Motion carried.

#### One-Stop Operator Contract Recommendation PY18:

- Proposals were received from In the Door (ITD), National Able Network (NAN), ResCare (RC), and Workforce Services Division of Will County (WSD).
- Eight evaluators scored proposal.
  - ITD has no prior footprint in Illinois. Staffing plan not clear. Average score: 64.
  - NAN has Illinois experience, no staff in place. Provides no additional value for the additional costs proposed. Average score: 71.
  - RC has some Illinois experience; lacking outcomes sample. Budget considerably higher with no tie to increased services. Provides no additional value for the additional costs proposed. Average score: 59.
  - WSD has years of continued experience serving in Will County. Metrics and reporting mechanisms in place; proven track record on collaboration with Partners. More marketing and outreach to promote Center requested. Average score: 92.

Portlock recommended Workforce Services Division of Will County to continue to serve as One-Stop Operator. Moran moved to accept recommendation; Interrial seconded. Flessner abstained. Motion carried.

#### **Reports/Committee Updates:**

*One-Stop Operator.* Flessner thanked the Board for their vote of confidence in Workforce Services Division of Will County.

An improvement to new customer orientation will be available soon. Customers will now apply for services online, answering a series of questions that will at once provide a menu of services offered at WCWC, and offer an opportunity to learn more about how to take advantage of services available to them.

Live-stream workshops will be available in the Mobile Workforce Center that visits locations throughout Will County. Using Facebook Live, customers throughout the County will be able to participate in workshops in real-time. This is especially important in areas like University Park where distance and transportation issues make participation difficult.

*System and Trends Committee:* Moran referred the Board to the Utilization Report for PY17 through March, as well as the Employee Training Grant Report through April 2018 - \$101,507 has been obligated to date; \$250,476 remains available.

On-the Job Training: Thirty seven new participants were enrolled in OJT through March; 121 completed WIOA Eligibility and TABE. There are 20 active employers, and 171 current OJT openings.

*Youth Council:* Portlock reviewed the survey results from the Suicide Awareness Workshop that took place at the WCWC on February 22<sup>nd</sup>. The workshop was very well received. A You-Tube Video of the Workshop is available on the Will County Workforce Board website.

*Communications Committee:* Members were surveyed to select new dates for upcoming Communications Committee meetings. The new schedule for the remainder of 2018 is: May 7<sup>th</sup>, July 9<sup>th</sup>, and September 10<sup>th</sup>. There will be no meeting in November due to the Veteran's Day holiday.

Portlock distributed the Legislative Manual that was created for legislative visits during the National Association of Workforce Boards Forum in March. She reported that on the same day that FY2018 omnibus was released, increasing funding for key workforce education programs nationally, it was announced that Illinois funding would be reduced by 9%. Julio Rodriguez of DCEO is expected to give an explanation of funding decreases via conference call soon.

Portlock announced to new members that information regarding Open Meetings Act training and certification will be sent via email.

### ***Updates and Announcements***

Members provided an update their organizations' activities. Meeting adjourned.

*The next meeting of the Workforce Investment Board will be Monday, June 11<sup>th</sup>, 7:30 a.m. at the Workforce Center of Will County.*