

**System and Trends Committee  
Workforce Investment Board of Will County**

Location: Workforce Center of Will County  
2400 Glenwood Avenue, Joliet

**November 15, 2017  
Minutes**

Committee Members:					
Name	Present	Absent	Name	Present	Absent
Jayme Cain Casimere	X		Paul Lauridsen		X
Bonnie Covelli		X	Emilie McCallister	X	
Susan Flessner	X		Don Moran	X	
Beth Gonzalez	X		Amy Murphy		X
Rita Herrick	X		Suzanne Sallay	X	
Carlos Interrial	X		Jim Tromp	X	
Kraig Kistingner	X				
Others present:					
Sue Davinger	Mary Gajcak		Caroline Portlock		

**Welcome and Approval of Minutes**

Rita Herrick called the meeting to order. Minutes of the September 20, 2017 meeting were approved on a motion by Don Moran, seconded by Carlos Interrial.

**Workforce Center**

Herrick presented the October Service Utilization Report. The Report now reflects the unemployment rate by month. Historically, service usage follows the unemployment rates. However, although the rate has gone down, service usage remains strong.

**Business Services**

Training Grants - Portlock reported that the Training Grants Program (Incumbent Worker) has obligated \$57,640 to date. Ultimate Machining and Engineering has applied for \$14,220, which, after approval, brings total obligated to \$71,860.

The Committee revisited the creation of a WIB subcommittee to review applications for Incumbent Worker Training dollars and to develop criteria for eligibility and the selection of recipients of grants in the future. All agreed that this is a more efficient process for approvals in the future.

On-the-Job Training - Portlock delivered the October 2017 On-the-Job Training Report and noted that Employer and Employee Services (E&ES) is now fully staffed for this area.

**Training Provider Recertification**

Illinois Welding School has presented changes to three of their existing programs for approval, and no longer providing Production Welding Specialist. Kistingner moved to approve changes for recertification; Moran seconded. Motion carried.

**Initiatives**

Portlock introduced the TDL Industry Sector Apprenticeship Initiative, which met on November 6<sup>th</sup>. The initiative was formed to identify TDL Industry Challenges, and to suggest industry solutions.

The Department of Labor hosted a consortium focusing on apprenticeships in McHenry and Champaign Counties during Apprenticeship Week. Portlock will reach out to DOL representative, Gary Ellinger to coordinate a local event.

**2018 Strategic Plan**

Portlock will send recommendations for the 2018 System and Trends Strategic Plan. All members are encouraged to submit input as soon as possible.

The Committee will meet on the following dates in 2018: January 17, March 21, May 16, July 18, September 19, and November 21.

In January, RFP's will be released for OJT, Youth, and Work Readiness providers as well as the One-Stop Operator. An evaluation committee will meet in February to review responses. Contracts will be submitted for approval by the WIB in April, and by the County Board in May 2018. Volunteers are needed for the evaluation team.

**Next Meeting**

The next meeting of the Committee will be Wednesday, January 17, 2018, 7:30 am at the Workforce Center of Will County, 2400 Glenwood Avenue, Joliet.