

**Workforce Investment Board of Will County**  
**Location: Joliet Junior College Renaissance Center**  
**214 N. Ottawa Street, Joliet**  
**December 9, 2013**  
**Minutes**

<b>BOARD MEMBERS</b>					
Name	Present	Absent	Name	Present	Absent
Nancy Baldwin	X		Allison Lizzadro		X
Tom Bloodgood		X	Colleen Mathy		X
Herb Brooks	X		Cheryl McCarthy	X	
Jayne Cain Casimere	X		Peter McLenighan	X	
Debra Daniels	X		Don Moran	X	
Gregory Dover	X		Jim Moustis		X
Susan Flessner	X		Pat Mudron	X	
Beth Gonzalez	X		Calvin Quarles		X
Cornell Graves		X	Jim Rink	X	
John Greuling	X		Steve Rockwell	X	
Monica Guillory		X	Suzanne Sallay	X	
Pam Heavens		X	Christine Sanchez		X
Rita Herrick	X		Jerry Staley	X	
Lyle Hicks		X	Gayle Stricklin		X
Lou Dawn Howard		X	Joe Strong	X	
Carlos Interrial		X	James Tromp	X	
Mark Jepson	X		Betty Yott		X

**Others Present:** Pat Fera, Mary Gajcak, John Skaggs, Nick Palmer, Gina Tuminello, and Paige Vanderhyden.

***Welcome and Minutes***

Greg Dover called the meeting to order. Introductions were done. The minutes of the August 12, 2013 meeting were approved on a motion by Joe Strong, seconded by Herb Brooks.

***New Business***

Fera informed the Board that Will County received a grant from Waste Management. The Lee Addleman/Will County Veterans' Employment Advocacy Project grant will be used to assist Veterans get back into the workforce with paid internships as a strategy for securing employment. Will County will receive \$50,000 a year for three years. The project kicks off in January 2014. The funding should assist 33 veterans over the three year grant.

Fera conducted a presentation on the Strategic Plan for 2014-2015. She broke down the three Strategic goals and the Committee Action Plans. The Strategic Plan was approved on a motion by Jim Tromp, seconded by John Greuling.

***Youth Council***

Susan Flessner provided the Board with the most recent report of the Youth program *Connect 2 Employment*. This report included information from the end of the 2<sup>nd</sup> and 3<sup>rd</sup> quarters of 2013. Flessner mentioned that there was a significant increase in the number of youth who are employed in the unsubsidized jobs and decrease of youth who were not employed at all.

### ***System and Trends Committee***

John Greuling presented the System and Trends Committee report. The System and Trends Committee recommended recertification of five programs that had a tuition cost change. Anytime an approved program on the State list has a significant change such as tuition cost, it requires that the change be reviewed by the Workforce Investment Board. The five programs with tuition changes are: Joliet Junior College – Truck Driving Program: Tuition decrease of \$5; Rasmussen – Fire Science AAS, Criminal Justice AAS, Criminal Justice BS, and Paralegal AAS: Tuition decrease of \$51 per credit hour. Pat Fera provided a Management Letter stating that all five programs meet the criteria to be recertified. All five programs were approved on a motion by Don Moran, seconded by Joe Strong. Deb Daniels abstained.

Fera distributed the Service Analysis Report for PY12. This report is a summary of the programs and services provided in Will County by the Workforce Services Division of Will County. This report is distributed to a wide audience in the community and is also posted in electronic form on the Workforce Investment Board website.

Fera presented the Career Scholarship Report for PY12. This report provides an overview of the Career Scholarships that were awarded through the Workforce Investment Act in the last program year (July 1, 2012 through June 30, 2013). These scholarships are the mechanism for customers to obtain training in demand occupations. In the last year we spend \$2,086,771 for training with the majority of those funds going for Healthcare, Information Technology, Transportation/Logistics, and Finance/Insurance/Business/Management occupations.

Fera presented the Dashboard Overview Report. The report provides general information about the economy and the workforce services provided to customers.

Fera also presented “*Where are the Jobs?*” This report is an indicator of jobs available and is created from an online program that uses web spider crawler technology to scour online job boards. This month’s report has been updated to include wage data for the top 20 occupations by number of job openings. The top 25 Employers listed on the report include live links to the company’s “Careers” page.

### ***Manager’s Report***

Pat Fera mentioned that the current Board membership list was included in the meeting materials. Their updated contact information will be emailed to Board members when complete.

Fera presented a summary of the regional initiatives of the Workforce Boards of Metropolitan Chicago. The Workforce Boards of Metropolitan Chicago consists of five workforce boards in the Chicago Metro area, which represents 70% of the State’s population and 68% of the entire State’s employment.

Fera presented an update on the Accelerated Training for Illinois Manufacturing Project (ATIM). There were five grants awarded in the state of Illinois. As of December 4, 2013, our region has 55 applicants enrolled in the treatment group and 23 in the control group. The target enrollment is 177. There were 555 applicants received so far. Will County has by far the most enrolled.

Fera presented an update on the Health Professions Opportunity Grant (HPOG). This is a five year Federal Grant to train job seekers in healthcare professions. The fourth year of the grant is

underway. As of the end of year 3, there are 24,000 participants enrolled nationally, 790 (3.3%) of the participants were enrolled in the Chicago Metropolitan area.

The latest Fiscal Report was reviewed. This report shows expenses from July 1, 2013 through October 31, 2013. The most recent Layoff Report was also reviewed.

Fera presented the 2014 Workforce Investment Board meeting schedule.

### ***Election of Officers***

Greg Dover announced that a new slate of officers was being proposed for 2014 through 2015. They are Jim Tromp as Chairman and John Greuling as Vice Chairman. Dover asked if there were any additional officer nominations from the floor. Hearing none, the nominations were closed after a motion by Susan Flessner, seconded by Suzanne Sallay. The slate of Officers for the Workforce Investment Board for January of 2014 through December of 2015 were approved unanimously on a motion by Don Moran, seconded by Joe Strong.

### ***Next Meeting***

The next Workforce Investment Board meeting will be on February 10, 2014 at 7:30 am. The meeting location will be Joliet Junior College Renaissance Center in the Amerifed Room, 214 N. Ottawa Street, Joliet, IL 60432.