

**System and Trends Committee
Workforce Investment Board of Will County
Location: Workforce Center of Will County
2400 Glenwood Avenue, Joliet
January 20, 2016**

Minutes

System and Trends Committee					
Name	Present	Absent	Name	Present	Absent
Jayne Cain Casimere		X	Pete McLenighan	X	
Susan Flessner	X		Don Moran		X
Rita Herrick*	X		Caroline Portlock	X	
Carlos Interrial	X		Jim Rink		X
Matthew Janiak		X	Suzanne Sallay*		X
Emilie McCallister	X		Jim Tromp		X

Others Present: Sue Davinger, Pat Fera

Welcome and Approval of Minutes

Rita Herrick called the meeting to order. Susan Flessner took committee members on a tour of the new Workforce Center. Minutes of the November 18, 2015 meeting were approved on a motion by Flessner, seconded by Emilie McCallister.

Action Plan

Pat Fera presented a timeline for the achievement of the goals reflected on the final 2016-2017 Action Plan, approved by the Committee at the last meeting.

Demand Occupations for 2016-2017

Fera proposed the 2016-2017 Demand Occupations list for approval along with a review of the criteria used in deciding each category. Fera took the broader Metro Region into consideration as requested during the initial review. Pete McLenighan moved to approve the Demand Occupations as listed with typing error corrections; Carlos Interrial seconded. Motion carried.

Industry Sector Project

Fera presented an overview of the Industry Sector Strategy, which provides a targeted approach to program development. Sector focus will increase significantly in 2016 in both job seeker and employer activities. The five key sectors for 2016-2017 are Finance/Insurance, Healthcare, Manufacturing, Professional/Scientific/Technical Services/Information Technology, and Transportation/Logistics (includes Wholesale Trade).

Project Plan: EDSI has been contracted to deliver Industry Brochures for staff and Job Seekers, Industry Guides and Manuals for staff use, Customer Orientation Materials for

job seekers and One-Stop Center staff, Demand Occupation Information Sheets for customers, Occupational Videos for each industry cluster, as well as a training crosswalk between top occupations in each sector and the related training programs available in the area/region.

Commuting Patterns: Of 312,874 workers residing in Will County, 46% work in Will County. Nearly 30% work in Cook County, and 17% work in DuPage County.

Fera reviewed the success of the ATIM program. Target enrollment numbers were surpassed by February, and 77% of exiting participants gained employment.

Dashboard Reports

Fera asked that members for input and suggestions for future dashboard reports. The committee requested that data reflect trends, and infographics were discussed for future delivery of data.

Next Meeting

The next Committee meeting is scheduled for Wednesday, March 16, 2016 at 7:30am at the Workforce Center of Will County offices, 2400 Glenwood Avenue, Joliet.