

**System and Trends Committee  
Workforce Investment Board of Will County  
September 11, 2013  
Location: Joliet Junior College, Renaissance Center,  
214 N. Ottawa St, Joliet, Room 519**

**Minutes**

<b>System and Trends Committee</b>					
Name	Present	Absent	Name	Present	Absent
Jayme Cain Casimere	X		Don Moran	X	
Susan Flessner	X		Pat Mudron		X
Cornell Graves		X	Guadalupe Preston		X
John Greuling	X		Jim Rink		X
Rita Herrick		X	Suzanne Sallay		X
Lou Dawn Howard	X		Gayle Stricklin		X
Carlos Interrial	X		Jim Tromp	X	
Mark Jepson	X		Paige Vanderhyden	X	
Emilie McCallister		X	Betty Yott		X
Pete McLenighan	X				

Others Present: Pat Fera, Mary Gajcak, John Skaggs, Gina Tuminello

***Welcome and Approval of Minutes***

John Greuling called the meeting to order. The minutes of the July 10, 2013 meeting were approved on a motion by Don Moran, second by Pete McLenighan.

***Program Certification***

Governors State University (GSU) submitted a Restorative Justice Certificate program for consideration to be added to the Illinois State Provider Certification list. The program met the minimum requirements and was approved on a motion by Don Moran, seconded by Mark Jepson.

***Service Analysis Report PY12 – Final***

The committee reviewed the Service Analysis Report for PY12. The Service Analysis Report gives an entire fiscal-year review of the services offered to customers and businesses in Will County. Fera will review and make some minor changes to the report before bringing it to the Workforce Investment Board meeting in October. This report will then be distributed to local elected officials and posted on our website.

***Career Scholarship Report***

The Career Scholarship Report gives a detailed breakdown of the Career Scholarships that were awarded in PY12 (July 1, 2012 – June 30, 2013). The report breaks down the dollars spent by provider as well as by industry sector. This report is a review for Board

members to see how dollars are spent and outcomes of the customers that have gone through training.

### ***Strategic Plan 2014-2015***

Pat Fera informed the Committee that the Strategic Plan is being reviewed and the committee action plans need to be updated. She will bring recommendations to the next System and Trends meeting in November.

### ***Manufacturing Grant Update***

Pat Fera gave an update on the Metro Suburban Accelerated Training for Illinois Manufacturing (ATIM) grant program. The Metro Suburban Region received a little over two million dollars to serve 177 individuals in manufacturing occupations during the period of August 2013 to March 2015. The program targets four main manufacturing Occupations: Machine Operator, Mechatronics, Welding, and Logistics/Inventory. The first orientation is scheduled for Monday, September 16<sup>th</sup>. Fera mentioned that she is looking for manufacturing companies to participate in the program. There is a meeting scheduled for September 19<sup>th</sup>, 2013 for any manufacturing companies interested in learning more about the ATIM program.

### ***Dashboard Reports***

The Committee reviewed the most recent Dashboard Report. This report gives a snapshot of customers served, dollars spent on training by industry sector, job growth and unemployment rates. The Committee also reviewed the August Job Openings report. These reports are also on our website.

### ***Next Meeting***

The next Committee meeting is scheduled for Wednesday, November 13, 2013 at 7:30am at Joliet Junior College Renaissance Center, 214 N. Ottawa Street, Room 519, Joliet.