

System and Trends Committee
Workforce Investment Board of Will County
Location: Joliet Junior College, Renaissance Center,
214 N. Ottawa St, Joliet, Room 519
May 14, 2014

Minutes

System and Trends Committee					
Name	Present	Absent	Name	Present	Absent
Jayne Cain Casimere		X	Don Moran	X	
Susan Flessner	X		Pat Mudron	X	
Cornell Graves		X	Jim Rink		X
John Greuling		X	Suzanne Sallay	X	
Rita Herrick	X		Gayle Stricklin		X
Carlos Interrial	X		Jim Tromp	X	
Mark Jepson		X	Paige Vanderhyden	X	
Emilie McCallister	X		Betty Yott		X
Pete McLenighan	X				

Others Present: Lulu Blacksmith, Pat Fera, Mary Gajcak, John Skaggs, Gina Tuminello

Welcome and Approval of Minutes

Suzanne Sallay called the meeting to order. The minutes of the January 8, 2014 meeting were approved on a motion by Don Moran, seconded by Susan Flessner.

Policy Revisions/Updates

At the last meeting, it was recommended that we look at other workforce area's Training Certification policies for possible modifications to our policy about on-line training programs. After reviewing several other workforce area's policies, a revision to the policy was presented. The new language to be added to the policy states that an entirely on-line training delivery method would be considered on a case-by-case basis following specific criteria. The revision was approved on a motion by Don Moran, seconded by Pete McLenighan.

The Career Scholarship Policy was also reviewed. A revision to the policy was presented. New language was added to the policy to allow for exclusively on-line programs that fall under the Training Provider Certification policy and are approved by the Administrative Manager of the Workforce Services Division of Will County. The revision was approved on a motion by Don Moran, seconded by Rita Herrick.

Program Certification

Every year all programs need to be reviewed for annual recertification. Pat Fera reviewed all programs and provided a Management Letter recommending 158 programs that met policy criteria and appear on the DCEO Demand Occupation list for Northeast

Economic Development Region. 17 programs are not being recommended for recertification. The recommendations were approved on a motion by Jim Tromp, seconded by Don Moran.

University of St. Francis submitted two programs for consideration to be added to the Illinois State Provider Certification list: Business Administration-BS and Healthcare Leadership-BS. The Business Administration program is offered entirely on-line and under the local WIB policy, we cannot approve this program. The Healthcare Leadership program met the minimum qualifications and was offered in a combination of on-line and in classroom method. The recommendation was to approve the Healthcare Leadership program and reject the Business Administration program. These recommendations were approved on a motion by Don Moran, seconded by Pat Mudron.

Career Certified Program

Pat Fera gave an overview of the ACT National Career Readiness Certificate and the Certified Work Ready Community initiative. Paige Vanderhyden provided detailed information on the Certified Work Ready Communities initiative. Pat Fera informed the Committee that NCRC tests will be offered to all Workforce Investment Board members so they can get a feel for the scope of the NCRC. The WIB may also assist companies who would be willing to profile their occupations in exchange for the collection of data. In July we will submit an application to begin the process of becoming a "Work Ready" community.

Dashboard Reports

The Committee reviewed the most recent Dashboard Report. This report gives a snapshot of customers served, dollars spent on training by industry sector, job growth and unemployment rates. The Committee also reviewed the December Job Openings report.

Next Meeting

The next Committee meeting is scheduled for Wednesday, July 9, 2014 at 7:30am at Joliet Junior College Renaissance Center, 214 N. Ottawa Street, Room 519, Joliet.