

**System and Trends Committee
Workforce Investment Board of Will County
July 10, 2013
Location: Joliet Junior College, Renaissance Center,
214 N. Ottawa St, Joliet, Room 519**

Minutes

System and Trends Committee					
Name	Present	Absent	Name	Present	Absent
Jayne Cain Casimere	X		Pete McLenighan	X	
Susan Flessner	X		Don Moran	X	
Cornell Graves		X	Pat Mudron	X	
John Greuling	X		Jim Rink		X
Rita Herrick	X		Suzanne Sallay		x
Lou Dawn Howard	X		Gayle Stricklin		X
Carlos Interrial	X		Jim Tromp		x
Mark Jepson		X	Paige Vanderhyden	X	
Emilie McCallister	X		Betty Yott		X

Others Present: Pat Fera, Mary Gajcak, John Skaggs, Gina Tuminello

Welcome and Approval of Minutes

John Greuling called the meeting to order. The minutes of the May 8, 2013 meeting were approved on a motion by Don Moran, second by Pat Mudron.

Program Certification

Governors State University (GSU) submitted the Information Technology-B.S. Program for consideration to be added to the Illinois State Provider Certification list. The program met the minimum requirements and was approved on a motion by Don Moran, seconded by Paige Vanderhyden. GSU also submitted Lean Six Sigma Certification. This program also met the minimum requirements and was approved on a motion by Rita Herrick, seconded by Don Moran. Royal Image Barber College, a new provider, submitted one program for consideration to be added to the Illinois State Provider Certification list: Barber Program. The occupation related to this training does not appear on the Demand Occupation list for NE Illinois Economic Development Region as required by DCEO. Therefore, the program was denied certification on a motion by Don Moran, seconded by Paige Vanderhyden.

Service Analysis Report PY12 – Draft

The committee reviewed a draft copy of the Service Analysis Report for PY12. The Service Analysis Report gives an entire fiscal-year review of the services offered to customers and businesses in Will County. The draft only contained the tables/charts and the analysis will be added and reviewed at the next System and Trends Committee meeting in September, then to the Board meeting in October.

Susan Flessner mentioned that after reviewing the numbers at the five locations that the Mobile Workforce Center (MWC) visits, there was a consistent decline of traffic at the Frankfort Township Office location. Effective with the August 2013 schedule, the MWC will be visiting the Mokena Community Public Library in place of the Frankfort Township Office. Staff will continue to monitor numbers at the other locations throughout the year.

Manufacturing Grant Update

Pat Fera gave an update on the Metro Suburban Accelerated Training for Illinois Manufacturing (ATIM) grant program. The Metro Suburban Region received a little over two million dollars to serve 177 individuals in manufacturing occupations during the period of August 2013 to March 2015. The program targets four main manufacturing Occupational groups: Machine Operator, Mechatronics, Welding, and Logistics/Inventory. Customers that are eligible and pass a drug screen will have to go through a random assignment process for the evaluation component of the project. Individuals that don't get selected will be given information on other workforce programs in the area. An RFP was released to find providers to conduct the occupational training. Fera also informed the Committee that a contractual full-time position is available for a Project Manager for this grant.

Dashboard Reports

The Committee reviewed the most recent Dashboard Report. This report gives a snapshot of customers served, dollars spent on training by industry sector, job growth and unemployment rates. The Committee also reviewed the July Job Openings report.

Next Meeting

The next Committee meeting is scheduled for Wednesday, September 11, 2013 at 7:30am at Joliet Junior College Renaissance Center, 214 N. Ottawa Street, Room 519, Joliet.