

**System and Trends Committee
Workforce Investment Board of Will County
January 9, 2013
Location: Joliet Junior College, Renaissance Center,
214 N. Ottawa St, Joliet, Room 519**

Minutes

System and Trends Committee					
Name	Present	Absent	Name	Present	Absent
Jayme Cain Casimere		X	Pete McLenighan	X	
Susan Flessner	X		Don Moran	X	
Cornell Graves	X		Pat Mudron	X	
John Greuling		X	Jim Rink		X
Rita Herrick		X	Suzanne Sallay	X	
Lou Dawn Howard		X	Gayle Stricklin		X
Mark Jepson		X	Jim Tromp	X	
Dan Kreidler	X		Paige Vanderhyden	X	
Emilie McCallister	X		Betty Yott		X

Others Present: Pat Fera, Mary Gajcak, Gina Tuminello

Welcome and Approval of Minutes

Pat Fera called the meeting to order. The minutes of the November 14, 2012 meeting were approved on a motion by Paige Vanderhyden, second by Don Moran.

Program Certification

Six new programs were submitted for consideration to be added to the Illinois Provider Certification list: University of St. Francis – Project Management Professional, Governors State University – Certificate in Health Care Informatics, Master of Health Administration (MHA), Healthcare Training Institute – Basic Certified Nursing Assistant Training Program, Electrocardiograph Technician Program, and Patient Care Technician. All six programs met the minimum requirements and were approved on a motion by Don Moran, seconded by Pete McLenighan.

Demand Occupation List 2013-2014

Staff will be updating the Demand Occupation List for 2013-2014. The Committee reviewed the criteria for developing the list and talked about additional criteria to use. The new list will be reviewed at the next System and Trends Committee meeting in March.

Career Scholarship Policy Revisions

A revision to the Career Scholarship Policy was discussed. Career scholarships will not be awarded for programs that are provided exclusively in an “on-Line” method. Exceptions may be granted. This does not include programs that area primary in

classroom with one or two programs offered on-line. This revision was approved on a motion by Don Moran, seconded by Suzanne Sallay.

Dashboard Reports

The Committee reviewed the Dashboard Reports for December 2012. These reports are distributed bi-monthly.

Workforce Analysis

The Committee looked at a snapshot of the survey results from the Manufacturing/Transportation, Warehousing/Logistics survey that University of St. Francis sent out. The final analysis of the survey will be distributed at the next meeting.

Other Business

Fera distributed a flyer for an Employer Workshop that is scheduled for Tuesday, January 29, 2013 at the Three Rivers Safety Center.

Next Meeting

The next Committee meeting is scheduled for Wednesday, March 13, 2013 at 7:30am at Joliet Junior College Renaissance Center, 214 N. Ottawa Street, Room 519, Joliet.