

**Executive Committee
Workforce Investment Board of Will County
Joliet Junior College Renaissance Center
214 N. Ottawa Street, Room 424, Joliet, IL 60432**

**July 30, 2012
Minutes**

BOARD MEMBERS					
Name	Present	Absent	Name	Present	Absent
Greg Dover	X		Mark Jepson		X
Susan Flessner	X		Pat Mudron		X
John Greuling	X		Jim Tromp	X	

Others Present: Pat Fera, Gina Tuminello

Welcome and Introductions

Greg Dover called the meeting to order. The minutes from the June 4, 2012 meeting were approved on a motion by Susan Flessner, seconded by John Greuling.

New Business

Jobs4Success 2012, a job fair hosted by Will County, Joliet Junior College-Workforce Development, and Will County Center for Economic Development will be held on August 29, 2012 at Joliet Junior College-Renaissance Center. There will also be an Open House in the Resource Room to celebrate Workforce Development Week.

System and Trends Committee

The System and Trends Committee recommended three new programs be added to the Illinois Provider Certification list: Governors State University: BA in Communications, BA in Elementary Education, and BA in Business Administration. The recommendations of the System and Trends Committee were approved on a motion by Jim Tromp, seconded by John Greuling.

Fera provided the Committee with information on the next steps of the Workforce Analysis project. University of St. Francis was contracted to design and distribute a survey to Manufacturing and Logistics employers in Will County to find out what hiring issues and gaps are missing when they recruit new employees. USF will also follow up with the companies, collect data, and present a report to the Board of their findings.

Regional Economics Applications Laboratory will be conducting an economic impact analysis of the Healthcare/Bio-Med/Life Science industry cluster. This project has four main objectives: to better understanding of the industry cluster, analysis of the sub-sectors that make up this cluster, estimate the employment and financial impact that this cluster has on Will County, and direct and indirect economic impacts on the County.

Manager's Report

There was a discussion over the Department of Labor finding concerning Wagner-Peyser services not being provided on site at comprehensive One-Stop centers. LWIB's are to update their Memorandum of Understanding spreadsheet to accurately reflect how services are being provided in the local area and resubmit to DCEO. Fera indicated that a conference call with Barbara Pinder from IDES will be held immediately following the meeting to discuss this issue.

The latest Fiscal Report and Closing/Layoff Report were distributed. A new Job Openings Report will be distributed bi-monthly which looks at job opening postings from all different on-line sources. This report will be used to update the Will County Demand Occupation List.

Next Meeting

The next meeting of the Executive Committee will be held on Monday, September 24, 2012 at 7:30am at the JJC Renaissance Center, 214 N. Ottawa Street, Room 424, Joliet, IL.