

**Executive Committee
Workforce Investment Board of Will County
Joliet Junior College Renaissance Center
214 N. Ottawa Street, Room 424, Joliet, IL 60432**

**October 1, 2012
Minutes**

BOARD MEMBERS					
Name	Present	Absent	Name	Present	Absent
Greg Dover	X		Mark Jepson	X	
Susan Flessner		X	Pat Mudron	X	
John Greuling		X	Jim Tromp	X	

Others Present: Pat Fera, Gina Tuminello

Welcome and Introductions

Greg Dover called the meeting to order. The minutes from the July 30, 2012 meeting were approved on a motion by Jim Tromp, seconded by Greg Dover.

***System and Trends Committee
Program Certification***

The System and Trends Committee recommended three new programs be added to the Illinois Provider Certification list: Governors State University: BS in Accounting, BA in Early Childhood Education, and BHS in Health Science. The recommendations of the System and Trends Committee were approved on a motion by Mark Jepson, seconded by Greg Dover.

One program from Joliet Junior College, Process Operations Technology, had a tuition increase and was recommended to be recertified. The recommendation was approved by Mark Jepson, seconded by Pat Mudron.

Dashboard Reports

The Committee reviewed the revised Overview Report. The report gives a snapshot of customers served, dollars spent on training by industry sector, job growth and unemployment rates. This report will be distributed bi-monthly at full Board meetings.

A new report “Where are the Jobs?” using data from *The Conference Board Help Wanted Online*, will also be distributed bi-monthly. This online program uses web spider crawler technology to scour online job boards. The report includes top 20 occupations most in demand, top 25 employers posting open positions, and top occupations broken down by Industry. This report will be distributed to job seekers as well as bi-monthly at Board meetings.

The annual Return on Investment report shows a calculation of the return on WIA dollars we invest in customers who attend training. The numbers listed are a three year average (July 1, 2009 to June 30, 2012). Our Return on Investment (three year average) \$2.80, is up from the prior three year average of \$1.49. The average annual wage of customers is \$37,574.

Year End Reports

The Committee reviewed the draft Service Analysis Report, and end of year report that gives a snapshot of services offered and customers served in the fiscal year. The report will be distributed at the October Board meeting, posted on our website, and mailed out to elected officials.

The Committee also reviewed the Career Scholarship Report. This report breaks down career scholarships by provider, industry sector, and program. The final pages of the report give outcomes of customers that have exited our program, whether they completed program and exited with a job.

The Committee reviewed the Workforce Survey draft that USF Solutions prepared to be distributed to Manufacturing and Logistic employers in Will County. The purpose of the survey is to find out what hiring issues and gaps are missing when they recruit new employees. The survey is scheduled to be distributed out to employers in the next couple of weeks.

Manager's Report

Pat Fera gave an update on the Wagner Peyser representation in the One-Stop Center.

Fera also gave an update on the Jobs4Success 2012 Job Fair that was held on August 29, 2012. There were 632 job seekers that attended. A survey is being conducted to job seekers and employers that attended the job fair to gain feedback.

The latest Closing/Layoff Report was distributed. Fera mentioned that the State issued a grant to DuPage County for putting Veterans into the Building Operator Certification program. Our local "demand occupation" list will be updated to include Building Operators with special provision for Veterans only.

Next Meeting

The next meeting of the Executive Committee will be held on Monday, December 3, 2012 at 7:30am at the JJC Renaissance Center, 214 N. Ottawa Street, Room 424, Joliet, IL.