

**Executive Committee
Workforce Investment Board of Will County
Joliet Junior College Renaissance Center
214 N. Ottawa Street, Room 519, Joliet, IL 60432**

**January 31, 2012
Minutes**

BOARD MEMBERS					
Name	Present	Absent	Name	Present	Absent
Greg Dover	X		Mark Jepson	X	
Susan Flessner	X		Pat Mudron	X	
John Greuling	X		Jim Tromp	X	

Others Present: Pat Fera, Gina Tuminello

Welcome and Introductions

Greg Dover called the meeting to order. The minutes from the November 29, 2011 meeting were approved on a motion by Pat Mudron, seconded by John Greuling.

New Business

The Workforce Boards of Metropolitan Chicago are applying for the Department of Labor's Workforce Innovation Grant. There are three parts to this grant, System Improvements, New programs, and Replicating programs. We are applying for the Replicating Programs piece of this grant. Will County will hold the grant.

System and Trends Committee

The Program Certification policy was slightly revised to incorporate all the language of the State's Certification policy. The changes were approved by John Greuling, seconded by Pat Mudron.

Governors State University submitted two new programs for consideration to be added to the Illinois Provider Certification list: Home Inspection and BS in Computer Science. Both programs meet the minimum certification requirements and were approved on a motion by John Greuling, seconded by Pat Mudron.

Lewis University submitted two new programs for consideration to be added to the Illinois Provider Certification list: Type 75 Certification and LBS1 Endorsement. Both programs met the minimum certification requirements and were approved on a motion by Jim Tromp, seconded by Mark Jepson.

The University of St. Francis submitted 13 new programs for consideration to be added to the Illinois Provider Certification list: Web Application Development, Information Technology/Network Specialist, Mathematics with Actuarial Science Concentration,

Computer Science/Electronics, Information Technology, Mathematics, Computer Science, Mass Communications, Mathematics and Computer Science, Social Work, Recreation Administration, Theology, and Psychology. All programs except Web Application Development, Theology, and Psychology met the minimum requirements and were approved on a motion by John Greuling, seconded by Jim Tromp.

John Greuling gave an update on the Workforce Analysis project's next steps. Four councils are in place: Advanced Manufacturing, Life Sciences, Global Logistics, and Higher Education. Employers from these four groups will be interviewed to identify their toughest occupations to fill and to find out if there are gaps in training. A couple of Workforce Investment Board members will be asked to serve on those councils.

Youth Council

Youth Contracts and Career Readiness contracts expire June 30, 2012. Pat Fera presented a proposal to modify the Career Seekers Youth program and bring some of the components in-house to the Workforce Services Division staff. Two of the components would be contract out: preparation for postsecondary education (GED/Academic skill training) and preparation for employment services (Leadership/WorkKeys). Benefits to doing this include maximization of decreasing resources, better serving youth in the program, cutting costs, and increasing flexibility. After discussion and some modifications, the proposal was approved on a motion by Jim Tromp, seconded by John Greuling to move forward with the proposal. Fera will send out revised proposal to Committee for approval before Board meeting on February 6, 2012.

Manager's Report

Fera informed the Committee that twice a year a new report will be distributed for the three Congressional Districts that cover Will County. The report will include population numbers, educational attainment, sector employment figures, top employers, and employment by occupation. Jan Etzkorn, the Regional Coordinator will be creating these reports for all Congressional Districts in the Chicago Metropolitan region.

Susan Longworth of the Federal Reserve Bank of Chicago will be giving a snapshot of the Industrial Cities Initiative project at the February 6th Board meeting.

Fera distributed the most current Lay-Off Report and Fiscal Report.

Next Meeting

The next meeting will be held on Monday, March 26, 2012 at 7:30am at the JJC Renaissance Center, 214 N. Ottawa Street, Room 418, Joliet, IL.