

**Executive Committee  
Workforce Investment Board of Will County  
Joliet Junior College Renaissance Center  
214 N. Ottawa Street, Room 424, Joliet, IL 60432**

**July 29, 2013  
Minutes**

<b>BOARD MEMBERS</b>					
Name	Present	Absent	Name	Present	Absent
Greg Dover	X		Cheryl McCarthy	X	
Susan Flessner	X		Pat Mudron	X	
John Greuling		X	Jim Tromp	X	
Mark Jepson		X			

Others Present: Pat Fera, Gina Tuminello

***Welcome and Introductions***

Greg Dover called the meeting to order. The minutes from the June 2013 meeting were approved on a motion by Susan Flessner, seconded by Jim Tromp.

***New Business***

Pat Fera gave an update on the Metro Suburban Accelerated Training for Illinois Manufacturing (ATIM) grant program. The metro Suburban Region received a little over two million dollars to serve 177 individuals in manufacturing occupations during the period of August 2013 to March 2015. Marketing materials are being developed for outreach for the grant. An RFP was released to find providers to conduct the occupational training. Fera also informed the Committee that a Project Manager was needed for the regional grant and recruitment is underway for this position.

***System and Trends Committee***

Pat Fera presented the System and Trends Committee recommendation for two new programs to be added to the Illinois Provider Certification list: Governors State University – Information Technology (BS) and Lean Six Sigma Green Belt Certificate. Both programs met the minimum requirements. The System and Trends Committee recommended denial of one program that was submitted by Royal Image Barber College – Barber Program. The occupation related to this training does not appear on the Demand Occupation list for NE Illinois Economic Development Region as required by DCEO. The System and Trends Committee recommendations were approved on a motion by Jim Tromp, seconded by Pat Mudron.

### ***Dashboard Reports***

The Committee reviewed the Dashboard Overview Report. The report gives a snapshot of customers served, dollars spent on training by industry sector, job growth and unemployment rates.

The Committee also reviewed "*Where are the Jobs?*" This report is an indicator of jobs available and is created from an online program that uses web spider crawler technology to scour online job boards. The top 25 employers listed on the report have live links to the careers page on their website.

Susan Flessner noted that in starting in August the Mobile Workforce Center will be going to Mokena Library on Fridays instead of Frankfort Township Office due to the consistently low traffic patterns at the Frankfort Township location.

### ***Youth Council***

Fera presented an overview of the new model of the youth program: Connect 2 Employment. The Committee looked at the C2E's June monthly report and a comparison report from PY11 and PY12. The new model has been in effect now for one full year.

### ***Informational***

The latest Fiscal Report was reviewed. This report shows expenses from July 1, 2012 through June 30, 2013. The latest Layoff Report was also reviewed.

### ***Manager's Report***

Fera informed the Committee that the Strategic Plan needs to be reviewed and updated. She asked members to review the Vision, Mission, and Values, as well as the three goals. These items will be revisited at the next Executive Committee meeting. Meetings will then be set up with each committee to update their committee action plan. The Strategic Plan will be presented at the following Board meeting.

### ***Next Meeting***

The next meeting of the Executive Committee will be held on Monday, October 7, 2013 at 7:30am at the JJC Renaissance Center, 214 N. Ottawa Street, Room 424, Joliet, IL.