

**Executive Committee  
Workforce Investment Board of Will County  
Joliet Junior College Renaissance Center  
214 N. Ottawa Street, Room 424, Joliet, IL 60432**

**June 3, 2013  
Minutes**

<b>BOARD MEMBERS</b>					
Name	Present	Absent	Name	Present	Absent
Greg Dover	X		Mark Jepson		X
Susan Flessner	X		Pat Mudron	X	
John Greuling		X	Jim Tromp	X	

Others Present: Pat Fera, Gina Tuminello

***Welcome and Introductions***

Greg Dover called the meeting to order. The minutes from the March 2013 meeting were approved on a motion by Jim Tromp, seconded by Pat Mudron.

***New Business***

Pat Fera presented the PY13 Allocations. PY13 allocations are about 6% higher than last year even with the 5% reduction for Sequestration. There are currently 550 customers in training. Around 200 will continue training into PY13 leaving room for around 322 new customers. Will County received the third largest allocation in the State of Illinois for PY13.

Susan Flessner presented proposed changes to the Connect2Employment youth program. The number of participants enrolled is not quite meeting expectations and some changes are being implemented to address the issue. Incentives will be provided monthly rather than quarterly and the way youth earn points will be changed to encourage rewards quicker. There will also be a referral program. Students that recruit new youths to the program will receive a gift card for either gas or a restaurant.

Fera provided an overview of the Work Readiness Program. All customers (adult and youth) who receive a Career Scholarship for training must complete the Work Readiness Training program and take the NCRC Plus assessment. This is the second year this training is available to Youth. It was recommended that Joliet Junior College be awarded a one-year extension to their current Work Readiness contract. This extension was approved on a motion by Jim Tromp, seconded by Pat Mudron.

Fera provided an overview of the GED Attainment/Academic Skills Attainment Program. The program is designed to improve the academic skills of youth enrolled by WSD who are deficient in reading and math. Joliet Junior College submitted a budget of about

\$12,000 less than last year. It was recommended that Joliet Junior College be awarded a one-year extension to their current contract. This extension was approved on a motion by Pat Mudron, seconded by Jim Tromp.

### ***System and Trends Committee***

#### ***Program Recertification***

Pat Fera presented the System and Trends Committee recommendation to recertify 172 programs and reject five programs. The Committee reviewed performance data as well as wage and growth data for all programs. This recommendation was approved on a motion by Pat Mudron, seconded by Jim Tromp.

Pat Fera informed the Committee that the Mobile Workforce Center locations have been being tracked and the customers served at the Frankfort Township location has been extremely low. Susan Flessner is going to approach Mokena Library about moving the MWC to that location rather than the Frankfort Township office.

#### ***Dashboard Reports***

The Committee reviewed the Dashboard Overview Report. The report gives a snapshot of customers served, dollars spent on training by industry sector, job growth and unemployment rates.

The Committee also reviewed "*Where are the Jobs?*" This report is an indicator of jobs available and is created from an online program that uses web spider crawler technology to scour online job boards. Live links to the top 25 employer's websites have been added to the report.

The Committee reviewed the Customer Quarterly Report. This report shows traffic patterns and services used from July 1<sup>st</sup> through March 31<sup>st</sup> this fiscal year in comparison to PY12. There is also a breakdown of the Mobile Workforce Center by location and a customer satisfaction report.

#### ***Youth Council***

Susan Flessner provided the Committee with an overview of the Youth Provider Networking Summit that was held on April 12, 2013 at Presence Saint Joseph Medical Center.

#### ***Manager's Report***

At the NAWB Conference this year, Fera, along with Greg Dover and John Greuling, met with Congressional Staff and shared our ROI-Return on Investment. Staff asked if other aspects of the program could be built into the number. EMSI put together WIA Scorecard, which looks at the cost and benefits of WIA programs and the economic impact of WIB Operations. For EMSI to do this for Will County, it would cost around \$9,500. Fera presented the idea to the State to have EMSI do the WIA Scorecard for every workforce area in the State. She is hoping that the State will fund this initiative.

***Informational***

The latest Fiscal Report was reviewed. This report shows expenses from July 1, 2012 through April 30, 2013. The latest Layoff Report was also reviewed.

Fera gave an update on the Manufacturing Grant. The initial application was submitted for a little over \$2 million dollars to support 160 participants in training and internships. DCEO asked for a reduced budget and the application was scaled back to \$1.7 million to assist 130 participants. DCEO has requested that we serve 130 participants with about \$1.2 million. The regional group asked that the participant number be dropped to 105 with a \$1.2 million funding level. Fera noted that she is waiting for a response on this proposal from DCEO.

***Next Meeting***

The next meeting of the Executive Committee will be held on Monday, July 29, 2013 at 7:30am at the JJC Renaissance Center, 214 N. Ottawa Street, Room 424, Joliet, IL.