

**Executive Committee
Workforce Investment Board of Will County
Joliet Junior College Renaissance Center
214 N. Ottawa Street, Room 424, Joliet, IL 60432**

**March 21, 2013
Minutes**

BOARD MEMBERS					
Name	Present	Absent	Name	Present	Absent
Greg Dover	X		Mark Jepson		X
Susan Flessner	X		Pat Mudron		X
John Greuling	X		Jim Tromp	X	

Others Present: Pat Fera, Gina Tuminello

Welcome and Introductions

Greg Dover called the meeting to order. The minutes from the January 2013 meeting were approved on a motion by Susan Flessner, seconded by John Greuling.

System and Trends Committee

Program Certification

Pat Fera presented the System and Trends Committee recommendation for two new programs to be added to the Illinois Provider Certification list: Governors State University – Information Security Certificate and Master’s in Occupational Therapy. Both programs met the minimum requirements and were approved on a motion by Jim Tromp, seconded by John Greuling.

Demand Occupation List (2013-2014)

Fera reported that every two years the Demand Occupation is reviewed. This list includes the occupations that will be funded with Career Scholarships. The Executive Committee reviewed the list of criteria that determine which occupations are included on the list. The updated list for 2013-2014 was approved on a motion by John Greuling, seconded by Jim Tromp.

Workforce Analysis

The final Survey Report on the Manufacturing/Transportation/Logistics Survey was distributed by Fera. She noted that the next steps are to bring the task force and education partners together to discuss the gaps and analyze whether specific skills are being offered.

Dashboard Reports

The Committee reviewed the Dashboard Overview Report. The report gives a snapshot of customers served, dollars spent on training by industry sector, job growth and unemployment rates.

The Committee also reviewed "*Where are the Jobs?*" This report is an indicator of jobs available and is created from an online program that uses web spider crawler technology to scour online job boards.

Youth Council

Susan Flessner provided the final agenda for the Youth Provider Networking Summit that is being held on April 12, 2013 at Presence Saint Joseph Medical Center.

Manager's Report

Fera reported that the National Association of Workforce Board (NAWB) conference was held in March in Washington, DC. She, along with Greg Dover and John Greuling, attended the conference and also met with Legislative staff while in Washington DC. Fera provided an overview of those meetings.

The latest Fiscal Report was reviewed. This report shows expenses from July 1, 2012 through March 31, 2013. The latest Layoff Report was also reviewed.

Next Meeting

The next meeting of the Executive Committee will be held on Monday, June 3, 2013 at 7:30am at the JJC Renaissance Center, 214 N. Ottawa Street, Room 424, Joliet, IL.