

**Executive Committee  
Workforce Investment Board of Will County  
Workforce Center of Will County  
2400 Glenwood Avenue, Joliet, IL 60435**

**July 25, 2016**

**Minutes**

<b>Executive Committee Members</b>					
Name	Present	Absent	Name	Present	Absent
Nancy Baldwin	X		Cheryl McCarthy	X	
Greg Dover	X		Don Moran		X
Susan Flessner		X	Pat Mudron	X	
John Greuling	X		Suzanne Sallay		X
Rita Herrick	X		Jim Tromp	X	

Others Present: Sue Davinger, Pat Fera

***Welcome***

John Greuling called the meeting to order.

***Minutes***

Minutes of the April 4 and May 12, 2016 meetings were approved on a motion by Jim Tromp, seconded by Nancy Baldwin.

***MOU Update***

Fera read a letter written by Michael Baker, from the Illinois Department of Commerce and Economic Opportunity, which states the DCEO's awareness of the ongoing issues concerning the DHS Division of Vocational Rehabilitation and TANF. DCEO is working on the problem that neither has yet signed off on the State obligation to house staff at and pay a portion of the expenses for the One-Stop Center. Once all other required partner signatures are secured, Workforce may proceed with submitting the Memorandum of Understanding (MOU) to DCEO.

***Communications Committee Report***

Pat Mudron reported that the Communications Committee is seeking nominations for new board membership. He noted that there is a need for private sector business owners, especially from Manufacturing and Healthcare sectors. Pat Fera will provide some bullet point for members to use when talking to prospective members.

Greg Dover gave an overview of presentations from ESRI and Avalanche Consulting, firms that provide interactive, web based data reporting services. Fera remarked that written reports are static and information is often outdated as soon as it is printed. These companies can provide continually updated information in a format that can be used for any number of purposes.

***Youth Council Report***

Cheryl McCarthy gave an overview of videos that were created by the Joliet Junior College to market the Occupational Training and GED programs to youth.

Fera encouraged the committee to attend the Youth Provider Summit, which will take place on September 30<sup>th</sup> at Silver Cross Hospital. The Keynote speaker, Wayne Breitbarth, LinkedIn guru, will also present training to business professionals on September 29<sup>th</sup> from 8-10 a.m. at the Workforce Center for a fee of \$20 and to job-seekers and the public that evening from 5-7 pm at no charge.

### ***Manager's Report***

The Committee reviewed three new programs submitted for certification. Fera noted that the Agriculture Production Management program does not qualify, as it is not on the High Demand Occupation Training for Economic Development Region #4 list. The Diagnostic Medical Sonography program does not qualify, as does not have programmatic accreditation. Fera recommended the Agriculture Business program for certification, as it has met all the criteria. McCarthy moved to accept Fera's recommendation, Baldwin seconded. Motion carried.

Fera discussed recent U.S. Department of Labor grant opportunities. She noted that the board had discussed in the past that it would not apply for future opportunities that require a 'random assignment' evaluation component. Fera asked that the Executive Committee review and weigh in again on this decision. All agreed that grants that require selecting some eligible applicants over others were not going to be pursued. Greuling remarked that we should lobby to have this component eliminated from all Federal Grants. Discussion ensued. The committee agreed that the Workforce Investment Board should continue to seek funding only where arandom assignment evaluation is not required.

### ***Executive Session***

Fera requested that the Committee go into Executive Session to discuss a personnel matter. The Committee went into Executive Session after a motion by Greg Dover, seconded by Pat Mudron. The Committee discussed the replacement of Pat Fera when she retires. A schedule for the recruitment activity was developed.

Next meeting of the Executive Committee will be October 3, 2016, 7:30 am at the Workforce Center of Will County, 2400 Glenwood Avenue, Joliet, IL.