

**Executive Committee
Workforce Investment Board of Will County
Workforce Center of Will County
2400 Glenwood Avenue, Joliet, IL 60435**

May 12, 2016

Minutes

BOARD MEMBERS					
Name	Present	Absent	Name	Present	Absent
Nancy Baldwin	X		Don Moran		X
Greg Dover	X		Pat Mudron	X	
Susan Flessner	X		Suzanne Sallay	X	
John Greuling		X	Jerry Staley		X
Rita Herrick	X		Jim Tromp	X	
Cheryl McCarthy	X				

Others Present: Sue Davinger, Pat Fera

Welcome

Cheryl McCarthy congratulated Director Pat Fera, who received the De La Salle Award from Lewis University on April 23rd.

New Business

Fera proposed a draft budget for a Memorandum of Understanding as presented to Core Partners, including Infrastructure and Delivery System costs for approval. Costs allocated to each partner follow Federal guidelines, using FTE Staffing methodology for onsite and offsite partners. There will be another meeting among Core Partners for further negotiations and to work out final details. Discussion ensued pertaining to billing strategies and how to address the potential problem of core partner payment of their fair share. Rita Herrick moved to approve the MOU and accompanying budget as presented. Greg Dover seconded. Motion carried.

Fera presented PY 16 funding allocations for approval. Allocations for PY16 total \$5,637,330. Allocations for Dislocated Worker programming fell behind by \$173,461 due to the improvement of employment rates. Fera noted that Will County received the third highest allocation of funds in Illinois. Dover moved to approve the allocations; Herrick seconded. Motion carried.

After reviewing performance, Fera recommended five subcontracts for renewal. This is the first of two possible renewals without going out to bid. Notably, the Youth 'Connect to Your Future' program, delivered by Joliet Junior College Workforce Development, exceeded performance expectations. The 'Work Readiness – Career Certified Program' outperformed their contract as well. On-the-Job Training, delivered by 'Employment and Employer Services', is on target to outperform their contract. For PY16, service to persons with disabilities has been added as a requirement. The 'GED Preparation and Occupational Skill Training Program for Youth Program' was presented for renewal at the same contract amount of \$1,493,993. 'Work Readiness Training' program costs are up slightly from last year. Fera recommended expanding the work of EDSI Consulting, in order to deliver marketing materials by Industry Sector, specifically targeting youth (videos) and Incumbent Workers. The 'One-Stop Operator' contract

now includes the cost of the lease. McCarthy moved to approve all contracts as presented for one year. Pat Mudron seconded. Motion carried.

Manager's Report

Fera delivered changes to the WIOA Local Plan and the Northeast Region WIOA Plan for review and approval. The entire plan documents will be published and submitted upon approval. Jim Tromp moved to approve both plans, Mudron seconded. Motion carried.

Fera proposed policy modifications for 'Adult Priority of Service', 'On-the-Job Training', and 'Training Provider Certification' based on recent State guidelines. Modifications were approved on a motion by Dover, seconded by Suzanne Sallay.

Fera presented final revisions to the Workforce Investment Board of Will County Bylaws. Mudron moved to approve the ByLaws as presented; McCarthy seconded. Motion carried.

Fera submitted recommendations for the recertification of programs offered by eleven providers for 2016. Programs not recommended for recertification are no longer offered by provider. Dover moved to accept 2016 Program recertifications as presented. McCarthy seconded. Motion carried.

Next meeting of the Executive Committee will be July 25, 2016, 7:30 am at the Workforce Center of Will County, 2400 Glenwood Avenue, Joliet, IL.