

**Executive Committee  
Workforce Investment Board of Will County  
Joliet Junior College Renaissance Center  
214 N. Ottawa Street, Room 424, Joliet, IL 60432**

**December 2, 2013  
Minutes**

<b>BOARD MEMBERS</b>					
Name	Present	Absent	Name	Present	Absent
Greg Dover	X		Cheryl McCarthy	X	
Susan Flessner	X		Pat Mudron	X	
John Greuling	X		Jim Tromp	X	
Mark Jepson		X			

Others Present: Pat Fera, Gina Tuminello

***Welcome and Introductions***

Greg Dover called the meeting to order. The minutes from the October 7, 2013 meeting were approved on a motion by Susan Flessner, seconded by Cheryl McCarthy.

***New Business***

Pat Fera informed the Committee that the Office of Equal Opportunity Monitoring and Compliance has completed the Equal Opportunity (EO) compliance review of Workforce Services Division of Will County workNet Center. Due to the length and complexity of the report, attorney Rochelle Daniels has been hired to assist with preparing the response.

Fera informed the Committee that the AFSCME Local 1028 strike is underway. Negotiations will continue again this week and it is hoped that they will come to an agreement.

Will County received a grant from Waste Management. The Lee Addleman/Will County Veterans' Employment Advocacy Project grant will be used to assist Veterans back into the workforce with paid internships as a strategy for securing employment. Will County will receive \$50,000 a year for three years. The project kicks off in January 2014. The funding should assist 33 veterans over the three year period.

The Committee reviewed the Strategic Plan for 2014-2015. A few changes suggested and the Plan will be brought to the Workforce Investment Board on December 9, 2013 for approval.

***Youth Council***

Susan Flessner presented the September Youth Report (C2E). Flessner mentioned that there was a significant increase over the last couple months in the number of youth who are employed in the unsubsidized jobs and decrease of youth who were not employed at all.

***System and Trends Committee***

Pat Fera presented the Dashboard Overview Report. The report provides general information about the economy and the workforce services provided to customers.

Fera also presented "*Where are the Jobs?*" This report is an indicator of jobs available and is created from an online program that uses web spider crawler technology to scour online job boards. This month's report has been updated to include wage data for the top 20 occupations

by number of job openings. The top 25 Employers listed on the report include live links to the company's "Careers" page.

Pat Fera informed the Committee that anytime an approved program on the State list has a significant change such as tuition cost, it requires that the change be reviewed by the Workforce Investment Board. Pat Fera requested that five programs be recertified: Joliet Junior College – Truck Driving Program: Tuition decrease of \$5; Rasmussen – Fire Science AAS, Criminal Justice AAS, Criminal Justice BS, and Paralegal AAS: Tuition decrease of \$51 a credit hour. The five programs were approved on a motion by John Greuling, seconded by Jim Tromp.

### ***Manager's Report***

Pat Fera mentioned that the current Board membership list was included in the meeting Materials.

Fera presented a summary of the regional initiatives of the Workforce Boards of Metropolitan Chicago. The Workforce Boards of Metropolitan Chicago consists of five workforce boards in the Chicago Metro area.

Fera also presented an update on the Accelerated Training for Illinois Manufacturing Project (ATIM). There were five grants awarded in the state of Illinois. As of November 22 2013, our region has 65 applicants enrolled, 50 in the treatment group and 15 in the control group. The target enrollment is 177. There were 555 applicants received so far. Will County has by far the most enrolled.

Fera presented an update on the Health Professions Opportunity Grant (HPOG). This is a five year Federal Grant to train job seekers in healthcare professions. The fourth year of the grant is underway. As of the end of year 3, there are 24,000 participants enrolled nationally, 790, 3.3%, of the participants were enrolled from the Metropolitan Chicago area.

The latest Fiscal Report was reviewed. This report shows expenses from July 1, 2013 through October 31, 2013. The most recent Layoff Report was also reviewed.

Fera presented the 2014 Workforce Investment Board meeting schedule.

### ***Next Meeting***

The next meeting of the Executive Committee will be held on Monday, January 27, 2014 at 7:30 am at the JJC Renaissance Center, 214 N. Ottawa Street, Room 424, Joliet, IL