

**Executive Committee
Workforce Investment Board of Will County
Joliet Junior College Renaissance Center
214 N. Ottawa Street, Room 424, Joliet, IL 60432**

**January 26, 2015
Minutes**

BOARD MEMBERS					
Name	Present	Absent	Name	Present	Absent
Greg Dover	X		Cheryl McCarthy		X
Susan Flessner	X		Don Moran	X	
John Greuling	X		Suzanne Sallay	X	
Mark Jepson		X	Jim Tromp	X	

Others Present: Pat Fera, Gina Tuminello

Welcome and Introductions

Jim Tromp called the meeting to order. The minutes from the December 1, 2014 meeting were approved on a motion by Susan Flessner, seconded by John Greuling.

System and Trends Committee

Suzanne Sallay presented the System Usage report. The report gives a six-month snap shot of services used throughout the system and customer traffic patterns. The report also breaks down the Mobile Workforce Center for a more detailed look at services and traffic by location.

The System and Trends Committee recommended approval of a new program submitted by Lewis University to be added to the State list: RN BSN Degree Completion Program. The program met the minimum requirements and was approved on a motion by Don Moran, seconded by John Greuling.

The Committee reviewed a year-end summary of the Waste Management Veterans Internship project. The Workforce Investment Board received a grant from Waste Management for \$50,000 for three years to place Veteran's in internships. There have been nine Veterans placed into internships.

Pat Fera gave an overview of the Work Certified/NCRC program that is contracted out to Joliet Junior College. This program is a requirement of anyone receiving WIA funding to go into training. The Committee reviewed outcomes of participants over the last six months. The Committee also reviewed the customer satisfactory surveys from those that completed the Work Certified program. Feedback was very positive and all remarked that they benefited from going through the program.

Fera provided an update on the Work Ready Community project related to the National Career Readiness Certification. An RFP will be released soon to contract with someone to do job profiling and marketing of the program to encourage more local companies to utilize the NCRC in hiring and promotional activities.

The Committee reviewed the most recent Dashboard Report. This report gives a snapshot of customers served, dollars spent on training by industry sector, job growth and unemployment

rates. Wage data for the top industry sector occupations will be added to the next report. The Committee also reviewed the most current Job Openings report.

Youth Council

Susan Flessner presented an overview of the Occupational Youth Training program that started July 1st, 2014. First Institute and Joliet Junior College were awarded contracts to facilitate youth enrolling in post-secondary education. Flessner also presented the Connect2Employment youth program quarterly report. A request for proposals will be released this year for both programs.

Pat Fera mentioned there were a couple errors found in the State of Youth 2014 report that was printed a few months ago. The updated State of Youth report is posted on our website at www.willcountyworkforceboard.com and new reports have been printed.

WIOA Implementation

Fera presented an update on the implementation of the Workforce Innovation Opportunity Act (WIOA). The transition teams have met and discussions over the new legislation are in progress. She noted that regulations won't be out until late spring.

New Business

Fera presented an overview of the Request for Proposals (RFP) that will be released in the next month. The following Request for Proposals was approved on a motion by Greg Dover, seconded by Suzanne Sallay.

- Youth – GED Attainment/Occupational Training
- Adult – Work Readiness
- Adult – On-the-Job Training (OJT)
- One-Stop Operator
- Work Ready Community Outreach and Job Profiling

Managers' Report

Fera gave an update on the Accelerated Training for Illinois Manufacturing Project (ATIM). She noted that the grant was supposed to be finished by June 30th and has been extended till the end of August. This program has raised customer's interest in manufacturing jobs.

Fera provided an update on the regional Job Driven NEG Grant. The State awarded money to the Workforce Boards of Lake, DuPage and Will County to provide services, occupational and work-based training, certifications and job placement in the Information Technology sector. TEC Services was awarded a contract to implement the program. The contract was awarded on January 1, 2015.

Fera distributed the latest Fiscal Report that shows expenditures from July 1, 2014 through December 31, 2014.

Next Meeting

The next meeting of the Executive Committee will be held on Monday, April 6, 2015 at 7:30 am at the JJC Renaissance Center, 214 N. Ottawa Street, Room 424, Joliet, IL