

**Executive Committee
Workforce Investment Board of Will County
Joliet Junior College Renaissance Center
214 N. Ottawa Street, Room 424, Joliet, IL 60432**

June 1, 2015

Minutes

BOARD MEMBERS					
Name	Present	Absent	Name	Present	Absent
Greg Dover	X		Cheryl McCarthy	X	
Susan Flessner	X		Don Moran	X	
John Greuling		X	Suzanne Sallay		X
Mark Jepson		X	Jim Tromp	X	

Others Present: Pat Fera, Sue Davinger

Welcome and Introductions

Jim Tromp called the meeting to order. Pat Fera introduced the new Administrative Specialist, Sue Davinger to the committee. Minutes from the April 6, 2015 meeting were approved on a motion by Susan Flessner, seconded by Don Moran.

WIOA Implementation/Performance

Board Composition and Committees: Pat Fera reviewed the Board Composition WIOA –PY15 Handout. Column 1 shows Membership Requirements, which requires 51% businesses with business chair. No change is required. At least 20% of the Board must be representatives of workforce to include two representatives from labor organizations, and a training director from a joint labor management apprenticeship program or apprenticeship program. Don Moran and Joe Strong are Labor Representatives. A Labor Training Representative might be added depending on the specific language of the regulations on this requirement. Fera will check on the language of this requirement for clarification. Two Board seats that are no longer required may be eliminated.

Committees: All but four members have selected a committee to serve on. These committees will begin to meet in July. They will meet in the months that the Board does not meet.

Location: Susan Flessner reported that a process to select new space has begun. Approximately 10,000 contiguous square feet with ample parking is required. Joliet Junior College has been given notice that Workforce will be leaving in six months. Susan has looked at several options. Discussion ensued regarding the build out of the space. Will County will hold the lease on the space.

New Business

Fera distributed On-The-Job Training Contract Recommendation for PY15. The review team is recommending Employment and Employer Services for the contract. They will have staff placed in our One-Stop Center. Greg Dover moved to contract with Employment and Employer Services for an On-The-Job Training, seconded by Cheryl McCarthy. Motion carried.

Fera provided the review team recommendation that the contract for GED Preparation and Occupational Training Program for Youth be awarded to Joliet Junior College – Workforce Development. Don Moran moved, Greg Dover seconded. Motion carried.

Fera distributed the review team recommendation for the Work Readiness Training Contract. Only one proposal, from Joliet Junior College, was received. Greg Dover moved that we contract with Joliet Junior college for Work Readiness Training; Cheryl McCarthy seconded. Motion carried.

Fera provided the information on a new program for certification with Governor's State University for Supply Chain Management Certification. This course covers supply chain, logistics, operation management, etc. Don Moran made a motion to approve the addition of Governor's State University's Supply Chain Management program to the State provider training list. The motion was seconded by Cheryl McCarthy. Motion carried.

Fera distributed a list of 172 programs for recertification. Greg Dover moved for the recertification of 172 programs for an additional year. Cheryl McCarthy seconded the motion. Motion carried.

Old Business

Joan Wisniewski, the Work Ready Community contractor, is getting certified by ACT to perform company profiles for the Word Ready Community Outreach program. She has been doing outreach to find 8-12 companies to participate in the profiling effort.

Fera reported that the proposed changes to By-Laws has been put on hold awaiting State regulations and policies.

Manager's Report

Fera updated the group of the ideas she received from current Board members to make meetings more meaningful and to engage board members better.

Fera distributed a summary of WIA Performance Measures PY15, which shows that we met or exceeded all goals, and received \$11,378 in Incentive Awards for exceeded goals. We will have new performance measures under WIOA.

Fera distributed the Fiscal Report spanning July 1, 2014 through April 30, 2015.

Susan Flessner made some changes to the specs for the new Workforce Van, which goes into production this week, and should be delivered at the end of August. There will be a series of ribbon cuttings and grand openings coming soon!

Next meeting: July 27, 2015 at 7:30 am