

**Workforce Investment Board of Will County  
December 11, 2023, Minutes**

BOARD MEMBERS								
Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Dana Bradley		X	Kraig Kistingner	X		Juan Rico	X	
Jayne Cain	X		Paul Lauridsen	X		Jim Rink		X
David Conterio	X		Cornell Lurry		X	Suzanne Sallay	X	
Beth Gonzalez	X		Judy Mitchell	X		Diana Sharpe		X
Doc Gregory		X	Pat Mudron		X	Christina Shirley		X
Linda Guerrero	X		Clyne Namuo	X		Michele Stiff	X	
Maribeth Hearn		X	Mike Paone		X	Ben Stortz	X	
Rita Herrick	X		Josh Potter	X		James Tromp	X	
Carlos Interrial	X		Doug Pryor	X		Maggie Wolf	X	
Caroline Portlock	Pat Wendholt	Lisa Borrelli	John Hall					
GUESTS								
Dain Meza-Gotto	Keri Peter	Mark Urner	Ziarra Miller					

**Welcome and Introductions** –Chair Gonzalez called the meeting to order at 7:31 AM.

Gonzalez had asked all board members present to present their goals for 2024.

**Minutes** - Minutes of the October 16, 2023, meeting were approved on a motion by Interrial; seconded by Mitchell. Motion carried.

**Presentation:** Mark Urner presented information about the Joliet Jobs Corps programs as well as ways for workforce partners and local businesses to be involved with the students they serve.

**2023-2025 Slate of Officers:** The slate of 2023-2025 officers as presented in the packet were approved on a motion by Sallay; seconded by Stiff. Motion carried.

**Reports:**

Communications Committee - Mitchell reported on the events and activities of the Business Services team as well as efforts by the Outreach Specialist as presented in the in packet.

Program Operations Committee – Stiff reported on the Adult, Dislocated Worker, and Youth Program enrollments and reports as presented in the packet.

Systems & Trends Committee – Herrick outlined the training program for certification from Fusion Natural Hair & Braid Academy as well as recertifications from Governors State University as received in the packet. Motion to approve programs as presented was made by Conterio, seconded by Mitchell. Motion carried.

Herrick reviewed the Business Grants Summary as presented in the packet.

One Stop Operator / Workforce Center Report- Stiff reviewed the Workforce Center Report as presented in the packet noting the events, activities, and partner referrals.

Director's Report- Portlock

Discussed the following funding opportunities and events:

- The board will be releasing Requests for Proposals in early 2024 for Work Readiness Training and Occupational Skill Training for Youth programs. Portlock requested volunteers to review the proposals.
- A list of the current initiatives was reviewed with requests for board volunteers to assist in reviewing and/or facilitating – including the One-Stop Operator Certification, Service Integration Plan, and Center Memorandum of Understanding between partners.
- Portlock attended the Illinois Workforce Innovation Board meeting on behalf of the Illinois Workforce Partnership. Portlock and Stiff attended meetings with Department of Labor and Department of Commerce and Economic Opportunity.

**WIB Member Updates/Announcements:**

- Gonzalez presented Sallay with a certificate acknowledging her dedication to the WIB for the past 17 years. We appreciate all that Suzanne has done for the residents and businesses of Will County!
- Stiff announced that the Supplement Grant of ~\$474k will be used to assist individuals in the Will County Problem Solving Courts as well as Outreach Kiosks that will be placed around Will County. She also noted that the County has allocated \$180k to assist justice impacted individuals.

No public comment. None

Meeting adjourned on a motion by Stortz, seconded by Kistingner at 8:30 AM. Motion carried.

Next meeting February 5, 2024, at 7:30am