

**Workforce Investment Board of Will County  
October 17, 2022 Minutes**

BOARD MEMBERS								
Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Dana Bradley	X		Paul Lauridsen	X		Jim Rink		X
Herb Brooks	X		Cornell Lurry	X		Gerardo Ruiz		X
Jayme Cain		X	Damien McDonald		X	Suzanne Sallay		X
David Conterio	X		Judy Mitchell	X		Diana Sharpe	X	
Beth Gonzalez	X		Pat Mudron	X		Michele Stiff	X	
Doc Gregory		X	Clyne Namuo		X	Ben Stortz		X
Linda Guerrero	X		Mike Paone	X		James Tromp	X	
Maribeth Hearn	X		Josh Potter	X		Kurt Trost	X	
Rita Herrick		X	Doug Pryor	X		Shawn Walsh		X
Carlos Interrial	X		Andy Rico		X	Maggie Wolf	X	
Kraig Kistingner		X						
STAFF								
Pat Wendholt	Caroline Portlock							
GUESTS								
Keri Peter								

**Welcome and Introductions** –Chair Gonzalez called the meeting to order and introduced Pat Wendholt, Administrative Specialist for Workforce Investment Board.

**Minutes** - Minutes of the August 13, 2022, meeting were approved on a motion by Interrial; seconded by Conterio. Motion carried.

**Reports / Committee Updates -**

Communications Committee: Judy Mitchell

Mitchell summarized Communications Committee meeting as reported in packet which included program and social media post engagement.

Program Operations Committee: Michelle Stiff

- Stiff presented the Performance Goals negotiated for the local area with DCEO. These are the measures for our current Program Year (PY22) as well as next year (PY23).
- Stiff also announced that LWIA 10 will be monitored in the coming months:
  - Department of Labor (DOL) will monitor our Emergency Dislocated Worker grant in November
  - DCEO will be onsite in December to audit our previous Program Year which will include financial and programmatic monitoring.

### System and Trends Committee: Carlos Interial

- Interial reviewed the new programs from Governors State University and Joliet Junior College for certification, and programs from Governors State University due for recertification as presented in the packet. Motion to approve New Certifications and Recertifications as presented was made by Tromp, seconded by Brooks. Motion carried.
- Interial reviewed the application for an Incumbent Training Grant from Pollmann NA. Motion to approve the grant as presented was made by Mitchell, seconded by Bradley. Motion carried.

### One Stop Operator / Workforce Center Report – Michelle Stiff

- Stiff presented the September 2022 Workforce Center Report. Highlights include:
  - Job Fairs were conducted at the Frankfort Township, at the Will County Department Career Fair and at the Will County Fair.
  - Partner news: Workforce Services has hired 2 new Business Services Liaisons: Pamela Rodriguez (internal) and John Hall (external) to replace Mary Gajcak and Greg Pipkin.
  - Facility / Technology Updates: G-Stars is no longer being used. It has been replaced with Prime. All partners have been trained on the new referral system – Board will begin to see new reports generated by the new tracking system.
  - New servers were purchased and installed to comply with new DOL requirements.
  - Working with County IT and their vendor to update (and make ADA compliant) the Workforce Center, WSD and the WIB websites.

### Director's Report: Caroline Portlock

- DCEO has agreed to an exemption allowing for WIOA funds to be released to Will County even though the County's FEIN is locked due to non-compliance with GATA requirements.
- Board Positions – Committee work is where most of the work is done –review the committees and let Caroline, Beth, or Pat know which committee you are interested in joining.
- Portlock and Stiff joined Kistingner at an Illinois Workforce Board Committee meeting and toured the Kewanee Life-Skills Re-entry Center. WIB/WSD staff will be meeting with representatives from IDOC to explore opportunities to offer services in our County.

### **WIB Member Updates/Announcements:**

- Congratulations Judy Mitchell, 2022 BSA Distinguished Citizen Award
- Congratulations Caroline Portlock, 2022 Joliet Chamber Athena Award
- USF Ambassador Day 10/18
- Joliet Chamber Luncheon – State of the County 10/19
- Pathways to Professions Expo happening on March 14-15, 2023, at Romeoville Center

No public comment.

Meeting adjourned on a motion by Stiff, seconded by Guerrero.

The next meeting of the Workforce Investment Board is scheduled for **Monday, December 12, 2022.**