

**Workforce Investment Board of Will County
February 8, 2021 Minutes**

BOARD MEMBERS								
Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Tracy Ardis		X	Maribeth Hearn	X		Andy Rico		X
Herb Brooks	X		Rita Herrick	X		Jim Rink	X	
Jayne Cain Casimere		X	Carlos Interrial	X		Gerardo Ruiz		X
Rocky Caylor		X	Kraig Kistingner	X		Diana Sharpe	X	X
David Conterio	X		Paul Lauridsen	X		Michele Smith	X	
Gloria Dollinger	X		Cornell Lurry	X		Ben Stortz	X	
Susan Flessner	X		Damien McDonald	X		James Tromp	X	
Beth Gonzalez	X		Judy Mitchell	X		Kurt Trost	X	
Doc Gregory	X		Pat Mudron	X		Shawn Walsh	X	
John Greuling	X		Mike Paone		X			
Linda Guerrero		X	Josh Potter	X				
STAFF								
Sue Davinger	Mary Gajcak	Caroline Portlock						
GUESTS								
Jennifer Bertino-Tarrant	Roger Fisher	Larry Fitzpatrick	Scott Kettman	Monica Lowe				
Amy Murphy	Dan Perusich (E&ES)							

* Per the Governor's Executive Order, this meeting was held virtually using Webex platform.

Welcome and Introductions –Gonzalez called the meeting to order. Introductions were made at first roll call.

Minutes - Minutes of the December 14, 2020 meeting were approved on a motion by Brooks; seconded by Kistingner. Motion carried on a unanimous roll call vote.

Old Business

PY21 MOU – Portlock

- Partners are midway through PY21 budget review. With the exception of one, all participation partners have agreed to costs. It may become necessary to involve the State for assistance if outstanding partner remains incommunicado. An \$8,000 increased PY20 costs due to increased lease and other operating costs will be absorbed by WSD.
- All subcontract RFPs will be reviewed by committee via Zoom on March 3, 2021. Work Ready, 8:00 am,, On-the-Job Training,8:45 am, and Youth, 9:45am). Portlock asked members who will serve on these committees to review and fill out evaluations beforehand and be prepared to discuss proposals at the meeting.
- The search committee for Workforce Services Director has been formed. Kistingner and Mudron will represent WIB, as well as Erin Lauterback - Will County HR, Mitch Schaben – Will County Chief of Staff, and Caroline Portlock, County Liaison.

Reports / Committee Updates

Workforce Center Report: One Stop Operator Report – Flessner

- Flessner presented the WCWC Operations report per written report. The Workforce Center re-opened on January 25th; 17 customers were served the first week, and 8 the second week. Outreach via Social Media has been ramped up to make the public aware that on-site services have resumed.
- The Mobile Workforce Center served 11 customers its first week, and 8 the second.
- The Business Services Webinar presented in December had outstanding attendance. IDHS-DRS Biswa Phuyal was the speaker. The next webinar is planned for June. Venue to be determined.

Communications Committee Report - Mitchell

- Mitchell reviewed activities of the Communications Committee as presented in written report.
- Next meeting: April 20, 2021

System and Trends Committee Report – Interrial

- Two programs offered by Governors State University were approved for recertification on a motion by Kistingner, seconded by Mitchell. Motion carried by unanimous roll call vote.
- A summary of the Incumbent Worker Training Program as well as the COVID-19 Layoff Aversion Grant implementation in Q4 PY19 was presented.
- The year-to-date On-the-Job Training Report was reviewed.
- Next meeting: March 10, 2021

Youth Council - Flessner

- Connect to Your Future Program report, summarizing high school equivalency / academic skills improvement and occupational skills training were reviewed.
- Success stories reflecting the successes of four students were shared. Flessner encouraged willing board members to acquire 'congratulations' cards from WIB staff, and let students know how proud they are of their achievements.

New Business

Allocation Transfer – Portlock

- Portlock recommended approval for the transfer of \$500,000 from WIOA Title 1D (Dislocated Worker funding) to Title 1A (Disadvantaged Adults funding) for the remainder of PY20, which ends on June 30, 2021. The transfer of funds was approved on a motion by Dollinger, seconded by Hearn. Motion carried by unanimous roll call vote.

Announcements

Any additional announcements or events may be emailed to Sue Davinger to be sent to the Board at the end of the week.

- The Community Foundation of Will County has received the 'Education and Workforce Funding' Grant. \$500,000 was received from Amazon. Advisors have been named to assist in decision-making for the distribution of funds for projects that will advance careers in the Community.
- Dan Perusich thanked Amy Murphy, Tiana and Cleopatra, reported the success of On-the-Job Training client, David Middleton, who has found successful employment through the combined efforts of E&ES and JJC.

With no further business or public comment, the meeting was adjourned. The next meeting of the Workforce Investment Board is scheduled for Monday, April 12, 2021.