

Workforce Investment Board of Will County

Location: Workforce Center of Will County

February 10, 2020 Minutes

| BOARD MEMBERS | | | | | | | | |
|---------------------|-------------------|--------|------------------|---------|-------------|-------------------|---------------|--------|
| Name | Present | Absent | Name | Present | Absent | Name | Present | Absent |
| Tracy Ardis | | X | Doc Gregory | | X | Judy Mitchell | | X |
| Herb Brooks | X | | John Greuling | X | | Pat Mudron | X | |
| Jayne Cain Casimere | X | | Linda Guerrero | | X | Mike Paone | | X |
| Rocky Caylor | X | | Maribeth Hearn | X | | Andy Rico | | X |
| David Conterio | X | | Rita Herrick | X | | Suzanne Sallay | X | |
| Kevin Daly | X | | Carlos Interrial | X | | Anitarice Schmidt | | X |
| Joe Del Real | X | | Mary Jaworski | | X | Michele Smith | X | |
| Gloria Dollinger | X | | Kraig Kistingner | | X | Ben Stortz | | X |
| Susan Flessner | X | | Paul Lauridsen | X | | James Tromp | X | |
| Beth Gonzalez | X | | Damien McDonald | X | | Shawn Walsh | X | |
| | | | | | | | | |
| STAFF | | | | | | | | |
| Sue Davinger | Caroline Portlock | | | | | | | |
| GUESTS | | | | | | | | |
| Larry Fitzpatrick | Cleo Cook | | Deborah Wright | | Monica Lowe | | Scott Kettman | |

Welcome and Introductions –Vice-Chair Gonzalez called the meeting to order.

Minutes - Minutes of the December 9, 2019 meeting were approved on a motion by Conterio; seconded by Greuling.

Reports/Committee Updates:

Committee Assignments:

- A committee sign-up sheet was distributed and Portlock reviewed the importance of committee membership, explaining that it is on Committee that the work of the Board gets accomplished.

Workforce Center Report:

- Flessner reported that on-site job fairs now take place every other week. Three job fairs were held at the Workforce Center in December 2019. The Village of Romeoville will partner with WCWC to host another job fair at their Recreation Center on April 2020 from 4:30-6:30 pm.
- The Mobile Workforce Center hosted ten recruiting events in January, with businesses recruiting in Bolingbrook, Romeoville, University Park, Mokena, Frankfort, Plainfield and Wilmington. WCWC partnered with Goodwill to offer no-cost Customer Service Training to job seekers. Eleven job seekers attended, two of which were new to WCWC.
- WSD received an \$854,000 award from the Department of Labor to use in partnership with Will County offices to staff recovery coaches and treatment efforts to fight the Opioid crisis in Will County. Governors State University received a grant to train recovery coaches; Will County will provide training dollars for trainees to provide addiction services to Opioid patients at Cornerstone Services and others.
- Flessner urged members to read the success stories that appear on page nine of the packet

Service Utilization Report (PY19 through January):

Portlock emphasized that each number that appears on the Service Utilization Report reflects a person with his/her own success story to tell. Due to the decline in unemployment numbers, a shift in customers seeking services at the WCWC has occurred. More customers are employed/underemployed, and therefore seeking other services. Ways to report customer services that are being received via technology are being sought. Online availability of workshops and seminars has led to more customers attending workshops, but are not counted in our present system.

Communications Committee:

- Mudron announce that a second Business Services webinar took place on December 11th. The entire Business Services Team presented. There were 24 attendees, and 18 unique businesses in attendance. Another Business Services information meeting will be held in June 2020.
- A quarterly e-newsletter is on the horizon, which will include testimonials from businesses.

System and Trends Committee:

- Program Certification: Herrick reviewed the on-line programs submitted by Governors State University for approval to the IWDS State list of approved programs for Career Scholarships. Of the seven, two were not recommended for cause. Motion to five approve recommended programs was made by Brooks, seconded by Greuling. Motion carried.
- On-the-Job Training Report: Herrick reported on the latest OJT report.
- Incumbent Worker Training Grants: After approval for training dollars, Diageo backed away from receiving funds to train their workers, opening up an additional \$6,725 to use in PY19. A fund balance of \$49,864 remains for PY19; \$80,553 has been obligated; 110 workers have received training.

Youth Council:

Flessner delivered the October/December Connect to Your Future reports for both facets of the program including High School Equivalency/Academic Skills Improvement and Occupational Skills Training.

Director's Report:

Portlock presented the progress and schedule of deadlines for several State projects underway.

- LWIA 10 Local Plan: The State demands a renewal of local plans for each local LWIA every four year. These plans are then rolled into the LWIA Regional Plan. Regional and local plan must post for a 30 day period by February 14th. Regional and local teams update plans based on public comments by March 16th. These plans must be approved by the local Board and submitted to the Governor by March 31st. A special meeting of the WIB may be necessary to meet this deadline. Plans will be effective on July 1, 2020. The Board will receive a draft of the completed Plan via email on February 13th in order to provide time for review, questions, suggestions, and changes.
- PY20 MOU and Budget: Every three years, Workforce Partners evaluate and renegotiate the Memorandum of Understanding, including the budget (which is negotiated annually). Negotiations have begun, and a report of outcomes and budget is due on April 15th. Final MOUs are due on June 30, 2020.
- January Jobs Report for Will County: Portlock delivered the January Jobs Report, including the top 20 occupations hiring in Will County and wages for each, the top 20 job openings by employer, and by job title. Monthly Jobs and Unemployment Reports for Will County, as well as quarterly Wage and Economics Reports are available on www.willcountyworkforceboard.com .

The meeting was adjourned.

The next meeting of the Workforce Investment Board is scheduled for Monday, April 13, 2020 at the WCWC.