

**Communications Committee
Workforce Investment Board of Will County**

Location: Workforce Center of Will County
2400 Glenwood Avenue, Joliet

**October 8, 2019
Minutes**

Committee Members:					
Name	Present	Absent	Name	Present	Absent
Tracy Ardis		X	Scott Kettman	X	
Jayne Cain Casimere	X		Paul Lauridsen	X	
Susan Flessner	X		Judy Mitchell*	X	
Beth Gonzalez		X	Pat Mudron*	X	
Carlos Interrial	X		Josh Potter	X	
Others present:					
Sue Davinger	Mary Gajcak		Caroline Portlock		

Welcome

Pat Mudron called the meeting to order.

Minutes

Minutes of July 9, 2019 meeting were approved on a motion by Lauridsen, seconded by Interrial.

Business Services Team

Kettman –

The Business Services Team is taking an 8-week course offered by Business U. At completion, participants will receive the ‘Certified Business Engagement Professional’ certification. Classes for the entire Business Services Team have been funded by DCEO.

Job Fairs:

- Sixty five businesses and 146 job seekers attended the off-site job fair in Romeoville last month. This location has been highly successful, and will be held twice annually going forward.
- On October 16th, from 10:00-12:00, a job fair will take place in Wilmington in conjunction with Workforce Services of Kankakee and Grundy. This Fair, sponsored by DCEO is specifically for the TDL industry. To date, 16 businesses are registered.
- The next after-hours, off-site job fair is scheduled for November 6th in Frankfort Township. After-hours job fairs have attracted under-employed job seekers and those looking to get better jobs.

A webinar for Businesses is now being planned before the end of the year.

Service Analysis Report

Portlock distributed a draft of the PY18 Service Analysis Report/Annual Report. With minor changes, the Report will be sent to print before the end of next week.

WCWC Job-Fairs Video

Portlock presented a marketing video created by the Village of Romeoville, with footage and interviews taken at the Romeoville Job Fair last month. Special thanks to Josh Potter and Village staff for making this happen. The video now appears on the Village of Romeoville website, and will be streamed on WSD and WIB You-Tube channels. Flessner noted that the Village of Romeoville were very helpful and welcoming throughout the job fair.

Next Meeting

The next Communications Committee meeting is scheduled for January 14, 2020 at the Workforce Services Division of Will County offices, 2400 Glenwood Avenue, Joliet.