

Workforce Investment Board of Will County

Location: Workforce Center of Will County

June 10, 2019 Minutes

BOARD MEMBERS								
Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Tracy Ardis	X		Beth Gonzalez	X		Steve Randich	X	
Nancy Baldwin	X		John Greuling	X		Jim Rink		X
Herb Brooks	X		Rita Herrick	X		Suzanne Sallay	X	
Jayne Cain Casimere	X		Carlos Interrial	X		Anitarice Schmidt		X
Rocky Caylor	X		Mary Jaworski		X	Michele Smith	X	
David Conterio		X	Kraig Kistingner	X		Michele Stipe	X	
Bonnie Covelli	X		Paul Lauridsen	X		Ben Stortz	X	
Kevin Daly	X		Cheryl McCarthy	X		Joe Strong		X
Joe Del Real	X		Damien McDonald		X	James Tromp	X	
Gloria Dollinger	X		Judy Mitchell	X				
Susan Flessner	X		Pat Mudron	X				
STAFF								
Sue Davinger	Mary Gajcak		Caroline Portlock					
GUESTS								
Larry Fitzpatrick	Stacy Kregel		Monica Lowe		Amy Murphy		Maribeth Hearn	
Tina Salgado								

Welcome and Introductions –Chair Baldwin called the meeting to order.

Minutes - Minutes of the April 8, 2019 meeting were approved on a motion by Brooks; seconded by DelReal.

New Business:

WIOA PY19 Allocations

Allocation Total: Portlock asked for a motion to approve WIOA PY19 allocations of \$6,069,228. Motion made by Brooks, seconded by DelReal; carried.

Adult/DW Amount - \$250,000 transfer: Portlock asked for a motion to transfer \$250,000 from Dislocated Worker budget to Adult budget in order to facilitate more services to people with a wider range of need. Motion made by Tromp, seconded by Gonzalez; carried.

PY17 Incentive Bonus Award - \$35,000: Portlock asked for a motion to approve receipt of \$35,293 Incentive Bonus received for performance in PY17. Motion made by Brooks, seconded by Mitchell; carried.

PY19 Contract Renewals

One-Stop Operator Agreement: Portlock asked for a motion to renew the One-Stop Operator Agreement with Workforce Services of Will County with a budget of \$265,464 (no change to budget over PY18). Motion carried on a motion by Greuling, seconded by McCarthy. Flessner abstained.

On-the-Job Training Subcontract: Portlock asked for a motion to renew a subcontract with Employment and Employer Services with a budget of \$444,455 to enroll 40 participants in on-the-job training. Motion carried on a motion by Randich, seconded by Dollinger.

Work-Ready Subcontract: Portlock asked for a motion to renew a subcontract with Joliet Junior College with a budget of \$320,253 to perform 24 classes for the Workforce Readiness Training Program in PY19. Motion carried on a motion from Dollinger, seconded by Herrick. Mitchell and Smith abstained.

Youth Provider Subcontract: Portlock asked for a motion to renew a subcontract with Joliet Junior College with a budget of \$1,314,719 to serve 100 new and 175 continuing students in the Youth Program. Motion carried on a motion from Dollinger, seconded by Brooks. Mitchell and Smith abstained.

One-Stop Center

Portlock asked for a motion to ratify the June 2, 2017 vote to certify the Workforce Center of Will County. As part of the first step towards ratification, the minutes of the June 2, 2017 minutes will be submitted to the State. Motion by McCarthy, seconded by Randich carried.

Service Integration: Self-Assessment / OSO Certification

Portlock reported that Board One-Stop certification of the Workforce Center of Will County is coming due. Herrick has agreed to facilitate the self-assessment process and assure that all requirements and criteria are met. The integration of services between Workforce Partners is a key to meeting State goals for one-stop shops. Completed assessment will be brought to the Workforce Board for certification.

Reports / Committee Updates:

One-Stop Operator:

Workforce Center Report:

- Flessner reported that off-site and after-hours job fairs have exceeded expectations. Plans are underway for another Eastern Will County job fair to take place at Peotone High School on July 18th from 1:00 to 4:00 pm, and by popular demand, a second after-hours job fair will take place at the Village of Romeoville at the Edward Hospital Athletic & Event Center on September 16th from 4:30-6:30 pm.
- Three ConstructionWorks information sessions have taken place. Seventeen candidates have attended the sessions and are being assisted by WSD career planners. Two people are in the final stages of being accepted into the apprenticeship program at Operating Engineers Local 150.
- Caterpillar: 85 former Caterpillar employees, (ConstructionWorks Powered by the Illinois Tollway is a program designed to link job seekers with opportunities for careers in Illinois' transportation-related construction).

Service Utilization Report:

- Portlock reviewed the May Service Utilization Report. Low unemployment rates have created a drop in customers seeking services, however attendance remains strong. 7,929 customers have received a total of 18,983 services so far in PY18. Notable decreases in customer visits are seen in Career Café (as sessions have decreased from weekly to monthly, on-site workshop attendance (workshops are now live-streamed on Facebook Live, and also archived. Customers are tracked on Facebook), and Youth-Advisor visits.

PY19 MOU: Baldwin reported that MOU budget negotiations have been submitted to the State with one signature outstanding. Submission deadline was June 30, 2019.

Communications Committee:

Mudron referred to the newly created Business Services Flyer to be used by Business Services employees across all divisions within Workforce Partners.

System and Trends Committee:

New Program Certification:

Herrick presented programs submitted by Genesis Healthcare Institute, Governors State University, Joliet Junior College, and new entity, Western Polytechnic Institute to be added to the State List of Approved Programs. She noted that addition to the State List does not necessarily mean that Will County Workforce will refer clients to them. Kistinger moved to add all submitted programs to the State List. McCarthy seconded. Mitchell and Smith abstained. Motion carried.

Program Recertification:

Herrick presented programs due for recertification to the Board. Brooks moved to approve submission of all programs as presented. Interrial seconded. Covelli, Mitchell and Smith abstained. Motion carried.

On-the-Job Training Report:

Herrick reported that as of May 2019, E&ES has enrolled 39 new participants in OJT, and another 31 in direct job placement. 3 OJT are scheduled to begin in June.

Incumbent Worker Training Grants:

Herrick asked for a motion to allocate \$225,000 for Incumbent Worker Training in PY19. Motion by Tromp, seconded by DelReal: carried.

Youth Council:

Stipe delivered the Connect to Your Future reports. She noted that the Council has been discussing more effective ways to reach out to youth via varied forms of social media.

Director's Report:

ConstructionWorks Powered by the Illinois Tollway:

Portlock explained the ConstructionWorks program, designed to link job seekers with opportunities for jobs in the highway construction industry via training, support, placement and retention services.

Regional and Local WIOA Planning:

Regional and Local WIAO Plans will be the focal point of efforts in the coming months. The Regional WIOA Plan is due in March 2020.

Baldwin closed the meeting with appreciation to the three members that will be leaving the WIB, Cheryl McCarthy, Bonnie Covelli, and Don Moran. Covelli introduced her replacement from University of St. Francis, Maribeth Hearn.

Greuling moved to adjourn. Gonzalez seconded. Meeting adjourned.

The next meeting of the Workforce Investment Board will be Monday, August 12, 2019, at the Workforce Center.