

**Communications Committee
Workforce Investment Board of Will County**

Location: Workforce Center of Will County
2400 Glenwood Avenue, Joliet

**April 9, 2019
Minutes**

Committee Members:					
Name	Present	Absent	Name	Present	Absent
Tracy Ardis	X		Paul Lauridsen	X	
Jayne Cain Casimere	X		Judy Mitchell*		X
Susan Flessner	X		Don Moran		X
Beth Gonzalez	X		Pat Mudron*	X	
Carlos Interrial		X	Josh Potter	X	
Scott Kettman	X		Joe Strong		X
Others present:					
Sue Davinger		Mary Gajcak	Caroline Portlock		

Welcome

Pat Mudron called the meeting to order.

Minutes

Minutes of January 8, 2019 meeting were approved on a motion by Lauridsen, seconded by Gonzalez.

Business Services Team

Kettman reported that the Business Services Team meets monthly (since November). The business services management system is completely developed in G*Stars and data entry has begun by each member of the team. The G*Stars management system will facilitate the coordination of efforts within the team, and allow for the needs of businesses to be easily identified and met.

Consultant Recommendations/Implementation: Flessner reported that Fera Consulting has remained in place at no charge in order to launch the goals stated in the Plan. Some of the recommendations that are now implemented are: regular meetings of team members, the development and use of the G*Stars system, expansion of dates, times and locations for Job Fairs, networking and coordinating efforts with neighboring workforce services, industry-specific job fairs, and common marketing materials for use by all team members. Kettman distributed a sample of the first brochure draft. Some recommendations were made by the Committee.

2019 Activities: Kettman shared a list of upcoming Job Fairs: 1) Off-site Job Fair: April 17th at the Wilmington Park District; 2) Joliet Region Job Fair at JJC May 23rd and Evening Job Fair: April 18th at the WCWC.

Workshops

Portlock shared a snapshot of workshops presently archived and available on Facebook Live. In March, Business Services hosted a webinar. This will be repeated 2-3 times annually.

Apprenticeship Navigator

Portlock reported that Nic Zito has been hired under a regional Apprenticeship Expansion Grant provided by DCEO. He will serve as navigator to Cook, DuPage, Will, Kankakee, and Grundy Cos.

Next Meeting

The next Communications Committee meeting is scheduled for July 9th at the Workforce Services Division of Will County offices, 2400 Glenwood Avenue, Joliet.