

Executive Committee
Workforce Investment Board of Will County
 Workforce Center of Will County
 2400 Glenwood Avenue, Joliet, IL 60435

August 6, 2018

Minutes

| Executive Committee Members | | | | | |
|------------------------------------|----------------|---------------|-------------------|----------------|---------------|
| <i>Name</i> | <i>Present</i> | <i>Absent</i> | <i>Name</i> | <i>Present</i> | <i>Absent</i> |
| Nancy Baldwin | | X | Don Moran | | X |
| Susan Flessner | X | | Pat Mudron | X | |
| John Greuling | X | | Suzanne Sallay | X | |
| Rita Herrick | X | | Michele Stipe | | X |
| Cheryl McCarthy | | X | Jim Tromp | X | |
| Others | | | | | |
| Sue Davinger | Mary Gajcak | | Caroline Portlock | Tracy Ardis | |

Welcome

Suzanne Sallay called the meeting to order.

Minutes

Minutes of the June 4, 2018 were approved on a motion from Flessner, seconded by Herrick.

Policy Updates

Portlock proposed changes to the Career Scholarship Value Policy as recommended by Workforce Services. Rising tuition costs have necessitated a change to section 3 of the Policy, which caps training at \$5,000 unless otherwise specified. The new policy would raise the cap to \$10,000 per program year or training program, whichever is the shortest, for Demand Occupations; supportive services are available as funds allow; and a Career Scholarship amount may be increased with documentation of necessity and approval from the Director of Workforce Services.

Tromp moved to approve changes to the Policy as suggested; Greuling seconded. Motion carried.

Workforce Center

Utilization Report: Portlock reviewed the year-end PY17 Service Utilization Report. Total services rose to 22,097, compared to 18,330 in PY16. Even though unemployment rates have continued to decline, services have increased largely due to weekly job fairs and workshops now available. Joliet Junior College statistics have shown dramatic increases in GED services. IDHS Rehabilitation served only 5 customers in PY17.

MOU Budget Negotiations have not yet been resolved, extending past the submission deadline date, as IDES, statewide, has refused to sign until their legal team revises the language. Portlock will be meeting with IDES and DCEO, and hopes to receive an update at that time.

One-Stop Operator Report: Workshops hosted at the WCWC have begun to be live-streamed to the Mobile Workforce Center, giving job seekers in Eastern Will County a better opportunity to attend. Additionally, the first stand-alone job fair in Eastern Will County took place in July and

was very well received. In June, WCWC hosted a workshop for job seekers looking to work in Illinois Government.

Committee Reports

Communications Committee:

- Mudron announced that Judy Mitchell has become the new co-chair of the Communications Committee.
- Portlock has made use of the Business Services catalog in various meetings and engagements around the County.
- Portlock reported that an apprenticeship program is under development and will add to the services that are available to Will County businesses.

System and Trends Committee:

- Herrick recommended the addition of seven new programs for approval to be added to the State List of providers. All of these programs are distance-learning programs. Greuling moved to approve all programs as presented. Tromp seconded the motion. Mitchell abstained. Motion carried
- *On-the-Job Training:* Forty eight ne participants were enrolled in OJT in PY2017, exceeding E&ES's contract goal of forty. The new team has worked well with businesses in the area, due largely to the addition of dedicated staff.
- *Incumbent Worker Training:*
Portlock presented a PY18 budget of \$250,000 for the Training Grants Program. Two businesses have already been approved for services, which accounts for just over \$30,000. Additional funding may be added to the program at a future date if needed. Mitchell moved to approve the Budget; Mudron seconded. Motion carried.

Youth Council:

- The Digital Safety Workshop, presented by Digital Safety Expert Melissa Menzacek, will be presented on Thursday, September 27th, from 9:00-11:00 am at the Workforce Center.

Reports

Portlock presented the Will County Jobs Report for June.

Jack King and Junil Thomas, of IL Department of Innovation and Technology, will present "Unshackling BlockChain" on October 4th at 8:00am at the WCWC.

Next meeting of the Executive Committee will be October 1, 2018; 7:30 am at the Workforce Center of Will County.