

**Workforce Investment Board of Will County**  
 Location: Workforce Center of Will County  
**June 11, 2018 Minutes**

BOARD MEMBERS								
Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Stacy Alexander		X	Rita Herrick	X		Jim Rink	X	
Nancy Baldwin	X		Carlos Interrial	X		Steve Rockwell	X	
Herb Brooks	X		Mary Jaworski	X		Suzanne Sallay	X	
Jayme Cain Casimere	X		Mark Jepson		X	Anitarice Schmidt		X
Bonnie Covelli	X		Kathryn Kaniewski	X		Michele Smith	X	
Joe Del Real	X		Kraig Kistingner	X		Michele Stipe		X
Gloria Dollinger	X		Paul Lauridsen	X		Ben Stortz	X	
Susan Flessner	X		Cheryl McCarthy	X		Joe Strong		X
Augie Fuentes		X	Judy Mitchell	X		James Tromp	X	
Beth Gonzalez	X		Don Moran	X				
John Greuling	X		Pat Mudron	X				
STAFF								
Sue Davinger	Mary Gajcak	Caroline Portlock						
GUESTS								
Gary Ellinger	Larry Fitzpatrick	Monica Lowe	Nick Palmer					

**Welcome and Introductions** - Chair Baldwin called the meeting to order and announced the resignations of members Colleen Brooks and Greg Dover.

**Minutes** - Minutes of the April 9, 2018 meeting were approved on a motion by Brooks; seconded by Flessner.

**Old Business**

MOU Budget Negotiations PY18: Portlock reported that MOU Budget negotiations for PY18 are complete and the signature pages have been sent to each partner for execution. The deadline for submission to the State is July 2<sup>nd</sup>.

**New Business**

PY18 Federal Allocations have been received. Will County received an overall decrease of ~9% in funding. The total PY18 allocation of \$5,573,156 is similar to PY14 allocations of \$5.6 million. An additional \$51,427 was released by the State; WIB opted to use these funds in PY18. Moran moved to accept the allocations as reported; Dollinger seconded. Motion carried

Herrick reviewed the process for Program Recertification and presented a list of all programs currently due for recertification. Moran moved to approve all programs as presented. Brooks seconded. Mitchell, Smith, Covelli and Herrick abstained. Motion carried.

Herrick presented new programs to be approved for addition to the Illinois Workforce Development System State List. Greuling made a motion to approve all programs as presented. Moran seconded. Covelli abstained. Motion carried.

**Reports/Committee Updates:**

*One-Stop Operator.* Flessner shared highlights of new events coming to the WCWC. In May, a new workshop entitled “Making the Most of a Job Fair” was introduced. This workshop prepares job seekers to prepare for and maximize their time at a job fair by preparing ahead, engaging with businesses and employers effectively, etc. On June 21<sup>st</sup>, IDES, WSD, JJC and the WIB will offer a workshop specifically for Will County businesses to learn how they can benefit from the services provided by the WCWC as a whole.

*Communications Committee:* Mudron reported that the new Business Services Manual has been an effective tool for introducing local businesses to services available to them through WCWC Business Services. Portlock added that she is available to present a PowerPoint presentation to any interested party.

*System and Trends Committee:* Herrick remarked that the Employee Training Grants Program has created good momentum with many new groups receiving services.

*On-the Job Training:* Forty-five new participants were enrolled in OJT through May; 138 completed WIOA Eligibility and TABE. There are 24 active employers, and 192 current OJT openings. Herrick was pleased to announce that E&ES has exceeded the PY17 contract requirements to date.

Herrick reviewed the May Program Utilization Report. Even though unemployment has gone down to nearly record lows in Will County, service utilization has continued to be strong.

*Youth Council:* McCarthy announced that Youth Workshops will continue to be offered quarterly. The next workshop will cover the topic of cyber-bullying and will take place in late September or early October.

*The next meeting of the Workforce Investment Board will be Monday, August 13<sup>th</sup>, 7:30 a.m. at the Workforce Center of Will County.*

Meeting adjourned on a motion from Moran; seconded by DelReal.