

**Executive Committee**  
**Workforce Investment Board of Will County**  
 Workforce Center of Will County  
 2400 Glenwood Avenue, Joliet, IL 60435

**June 4, 2018**

**Minutes**

<b>Executive Committee Members</b>					
<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Name</i>	<i>Present</i>	<i>Absent</i>
Nancy Baldwin	X		Don Moran	X	
Susan Flessner	X		Pat Mudron		X
John Greuling	X		Suzanne Sallay		X
Rita Herrick	X		Michele Stipe	X	
Cheryl McCarthy		X	Jim Tromp	X	
<b>Others</b>					
Sue Davinger	Mary Gajcak		Caroline Portlock		

**Welcome**

Nancy Baldwin called the meeting to order.

**Minutes**

Minutes of the April 2, 2018 were approved on a motion from Greuling, seconded by Stipe.

**New Business**

A draft of WIOA PY18 Budget Allocations was presented by Portlock. Will County received a significant decrease in federal funding with \$5,573,156 allocated for PY18. PY17 allocations were \$487,676. Additionally, Will County received a \$51,427 allocation with the option to use in PY17 or PY18 stipulating that funds used in PY17 must be 80% allocated by June 30th. Flessner noted that allocations would best be used in PY18. Moran made a motion to accept allocations as presented. Tromp seconded. Motion carried.

The Career Scholarship Value Policy is under revision. The staff has requested more time to formulate recommendations at this time. Moran moved to table the approval of the Policy; Greuling seconded. Motion carried.

**Workforce Center**

Portlock delivered the April 2018 Utilization Report. Unemployment rate has fallen to 3.7%, and service provisions have remained strong. PY17 to date, total services tallied 18,019, with 7,352 unique customer visits. Flessner noted that Job Fair attendance dropped slightly in March and April, numbers in May remain strong.

MOU Budget negotiations failed to reach resolution between partners. Kankakee Community Services (SCSEP) has not responded to presented budget after previously indicating that they could not agree to the .25% minimum cost share. Portlock reviewed a letter from the State of Illinois stating that a State level team of core partners on the WIOA Interagency Technical Assistance Team will convene to help resolve this issue. Until resolution is met, WCWC is considered to be in non-compliance.

Flessner announced a new workshop designed to prepare customers for attendance at job fairs in order to help them get the most from them. Also, IDES and WSD will work together to present

a workshop that will help customers to acquire Government jobs. The Illinois Department of Revenue will be presenting.

Portlock announced the upcoming Business Services Workshop, an informational session that shows Will County businesses how they can benefit from services provided by the WCWC. IDES, JJC Workforce Development, WIB and WSD will participate in the presentation. The event will take place on June 21<sup>st</sup> at the Workforce Center from 8:00 to 9:30 am.

### **Committee Reports**

#### *Communications Committee:*

- On behalf of the Communications Committee, Portlock distributed the Will County Business Manual, which delivers a comprehensive overview of services available to businesses.
- Gregory Dover has resigned from the WIB after many years of service. Dover served as co-chair for the Communications Committee, and a replacement will be needed.

#### *System and Trends Committee:*

- Herrick presented programs due for recertification to the State List of providers for approval. Moran moved to approve programs as presented. Greuling seconded the motion. Herrick abstained. Motion carried
- Two providers have applied for new program certification: George E. Booth, and MedCerts. Moran moved to approve new programs for certification, seconded by Greuling. Motion carried.
- *On-the-Job Training:* Portlock distributed the On-the-Job Training Report for May 2018. E&ES has performed well this year and is expected to exceed their contract requirements.
- *Incumbent Worker Training:* Gajcak reported that nine companies have received approval for training to date, IOI Loders Croklaan has completed the eligibility questionnaire, and GAD group has applied for approval. After review, Tromp moved to approve Gad Group Technologies for a \$11,650 training grant. Moran seconded. Motion carried.

#### *Youth Council:*

- Stipe delivered the Connect to Your Future Program Report for April 2018.
- Gajcak announced that the speaker for the next Youth Provider workshop has been secured. The workshop will take place in late September or early October.

### **Reports**

The ROI (Return on Investment) Report for fiscal years 2014-2017 shows a \$2.78 return per dollar invested. This report is found on the Will County Workforce Board website. Portlock provided infographic, 'Illinois Unemployment Rate by County' for April.

Next meeting of the Executive Committee will be August 6, 2018; 7:30 am at the Workforce Center of Will County.