

**Workforce Investment Board of Will County**  
**Location: Prairie Bluff Golf Course**  
**19433 Renwick Road, Lockport**  
**June 1, 2015**  
**Minutes**

<b>BOARD MEMBERS</b>					
<u><b>Name</b></u>	<u><b>Present</b></u>	<u><b>Absent</b></u>	<u><b>Name</b></u>	<u><b>Present</b></u>	<u><b>Absent</b></u>
Nancy Baldwin	X		Colleen Mathy	X	
Tom Bloodgood		X	Cheryl McCarthy	X	
Herb Brooks	X		Peter McLenighan	X	
Jayne Cain Casimere	X		Don Moran	X	
Vincent Clark		X	Jim Moustis		X
Debra Daniels	X		Pat Mudron	X	
Gregory Dover	X		Peggy O'Leary	X	
Susan Flessner		X	Jim Rink	X	
Beth Gonzalez	X		Steve Rockwell		X
John Greuling		X	Suzanne Sallay	X	
Pam Heavens	X		Christine Sanchez		X
Rita Herrick	X		Jerry Staley		X
Carlos Interrial	X		Joe Strong		X
Matthew Janiak		X	Anika Todd		X
Mark Jepson		X	James Tromp	X	
Allison Lizzadro		X	Betty Yott		X

Others Present: Sue Davinger, Pat Fera, Larry Fitzpatrick, Mary Gajcak, Cornell Graves, Nick Palmer, Larry Walsh, Stewart Warren, and Joan Wisniewski

***Welcome and Introductions***

Jim Tromp called the meeting to order. Pat Fera introduced Joan Wisniewski. She is the contractor the WIB engaged to get certified by ACT to perform company profiles for the Word Ready Community Outreach program.

Larry Walsh congratulated the Board and staff for a job well done. He said that Will County is leading the way in Illinois and he is very proud of that. Fera will join Walsh on WJOL Radio Tuesday, June 9<sup>th</sup> at 8:00 am to talk about the workforce and the economic situation in Will County.

The minutes from the April 13, 2015 meeting were approved on a motion by Don Moran, seconded by Greg Dover.

***WIOA Implementation/Performance***

Fera reviewed upcoming changes in the requirements for Board composition under the WIOA. Changes in Board requirements call for a restructure of membership, which will

be implemented in October when new boards are recertified. A final policy has not been released by DCEO that provides the process for Board certification.

Fera reviewed membership on each of the WIOA Committees: the External Relations/Legislative Affairs Committee (newly added) will be co-chaired by Greg Dover and Pat Mudron, the System and Trends Committee will be co-chaired by Rita Herrick and Suzanne Sallay, and the Youth Council will be co-chaired by Cheryl McCarthy and Jerry Staley. Committees will begin to meet in July.

### ***New Business***

Fera distributed the PY15 Allocations. Will County received \$5,948,425, an overall increase of just over 6% and we now have the second largest allocation in the State. Only Cook County receives more funding. In the Metro Region, DuPage and Lake Counties fell significantly. Program funds available have increased from just over \$4.2 million to roughly \$6 million in five years. Of the 553 Adults and Dislocated Workers in training; 349 will continue into next year. Staff estimates that we will take in another 416 customers in the upcoming year, totaling 765 total customers in training.

Fera described how Workforce funds for new customers in training will be expended. Approximately 20% of funds are carried over to the next year whenever possible to provide a cushion for the next year. Total funds available: \$4,322,281. Under new regulations, 20% of funds set aside for Adult Funds and Dislocated Worker Funds can be set aside for Incumbent Worker Training. Fera also reviewed a summary of what the Incumbent Worker Training program can do to assistance employers in Will County.

Fera proposed that the Board accept the WIOA PY15 funding and allocate 20% of Adult and Dislocated Workers funds for the Incumbent Worker Program. Cheryl McCarthy made a motion to accept the funding and allocate 20% of Adult and Dislocated Workers funds for the Incumbent Workers Program. Deb Daniels seconded. Motion Carried.

A summary of the On-the-Job Training program procurement was provided. The review team recommended to contract to "Employment and Employer Services" for On-the-Job Training services in Will County. The contract will provide 46 on-the-job training opportunities to job seekers in Will County. Greg Dover moved to award the contract, Suzanne Sallay seconded the motion. Motion carried.

The overview and recommendation for GED Preparation and Occupational Training Program for Youth was reviewed. The proposal is to enroll 50 new youth in GED preparation, 100 new youth in occupational training. In addition there will be 70 continuing customers from last year. Review Team recommended Joliet Junior College – Workforce Development as the contractor. Don Moran made a motion to contract with JJC for this program. Cheryl McCarthy seconded the motion. Deb Daniels abstained. Motion carried.

Fera distributed the Work Readiness Training program procurement overview. Only one proposal, from Joliet Junior College, was received. This program has been revamped by JJC, and now includes the National Career Readiness Certification. The contract asks for JJC to prepare for 12 initial classes, and the potential to do 18 more classes with a funding level not to exceed \$294,900. Discussion ensued. Don Moran made a motion to award a contract Joliet Junior College-Workforce Development for Work Readiness Training program. Cheryl McCarthy seconded the motion. Deb Daniels abstained. Motion carried.

Supply Chain Management Certificate with Lean Six Sigma Green Belt was submitted by Governors State University to be added to the State Training Provider list. Rita Herrick made a motion to add the program to the State Training Provider list, Cheryl McCarthy seconded the motion. Motion carried.

Fera distributed a list of 172 Will County WIB training programs recommended for recertification for the next year. All programs appear on the DCEO demand occupation list, as required. Greg Dover moved to approve all programs. Seconded by Cheryl McCarthy. Motion carried.

### ***Old Business***

Joan Wisniewski updated the Board on the ACT profiling certification. Once certified she will be able to perform company profiles for the Word Ready Community Outreach program. She has been doing some outreach to find 8-12 companies interested in having a job profiled. She indicated she would be interested to speak to any Board members in more detail about the project.

Fera reported that the proposed changes to By-Laws has been put on hold awaiting State regulations have not been released.

### ***Manager's Report***

Fera received some great ideas on ways to make WIB meetings more meaningful for all members and to engage board members more effectively. She noted that many of the suggestions will be implemented in the next 12 months.

A summary of WIA Performance Measures for PY14 was distributed. It showed that Will County met or exceeded all performance goals and received \$11,378 in Incentive Awards for exceeded goals. Fera noted that there will be new performance measures under WIOA. Fera distributed the Fiscal Report spanning July 1, 2014 through April 30, 2015.

Next meeting: August 10, 2015 at 7:30 am